Report Card Time

The easiest and safest way to view your child's report card during the school closures would be through FOCUS. Do you need to create an account?

Here's how

**Step 1**
HEAD TO WWW.DUVALSCHOOLS.ORG

**Step 2**
CHOOSE THE PARENTS TAB

**Step 3**
SELECT - FOCUS - PARENT GRADEBOOK

**Step 4**
SCROLL DOWN AND SELECT CREATE ACCOUNT (NOT NEW STUDENT ID)

**Step 5**
1. Enter parent/guardian information
2. Create a Password
3. Connect your child(ren) on student information page
4. Confirm account info then click finish
5. Then, go to the email account and check for an email from FIMservice@duvalschools.org to verify the account
6. Once verified, the system will email the school to verify and approve the account creation. **This may take up to 24 hours.** Accounts will not be accessible until verified and approved.

If you need your student's ID #, please reach out to your child's teacher.