

## Need Bus Information! Visit our new

Transportation Bus Information SharePoint site. Look for an email invite from Alesia Gee by **Monday, August 10**.



## **Bus Information**

The school officials will receive an email to invite them to the site. Selected school personnel will have access to the site.

Once you receive the email for the <u>Transportation Bus Information</u> site, click on the link. When the site opens, click the <u>Star</u> to follow the site.

The star will turn blue.



- This will allow the site to be displayed on the SharePoint App Launcher. If you open via OneView, do the following:
  - Open OneView→ click SharePoint App Launcher → click Transportation Bus
    Information on the navigation side bar or click the bus image under News from Sites or Frequent Sites.





Next, bookmark the page by clicking the <u>Star</u> in the far upper right corner and press <u>Done</u>. This will pin the site to your Google Chrome.

The star will turn blue.



Selecting both stars will give you two ways to access the site.

## Features on the Site

Transportation Packet ASA / Team-Up Information Bus Contractor Contact List School Bus Safety Rules

Evacuation Documents Library Trips Transportation Website

ESE Handbook Field Trip Documents / Forms Registration Guide