



## Bridge to Success Academy Elementary and Middle School

*Foster Persistence. Frame Potential. Fulfill Promise.*

5443 Moncrief Road  
Jacksonville, FL 32209

Phone (904) 630-6592

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### Back-to-School Frequently Asked Questions (FAQs)

Bridge to Success Academy is considered a special assignment school; therefore, transportation may not be provided.

#### What time may scholars arrive on campus?

- Campus opens at 9:05 am

#### Where do the scholars go when they arrive on campus?

- Students should report to their designated Morning Holding Locations:
  - 4<sup>th</sup> and 5<sup>th</sup> grade scholars report directly to their homeroom class for breakfast in the classroom.
  - 6<sup>th</sup> grade scholars report to Eagles Meadow (formerly multipurpose room)
  - 7<sup>th</sup> and 8<sup>th</sup> grade scholars report to Eagles Café

#### Does my scholar have to pay for breakfast and/or lunch?

- All scholars receive free breakfast and lunch.
- Breakfast concludes each morning at 9:25 am.
- **The first period of each day begins promptly at 9:30 am**

#### What are the procedures if my scholar is dropped off after the school day has begun?

- If dropping a scholar off after 10 am, the parent/guardian must physically sign students in through Eagles Central (Main Office).
- Bus Registration must be completed in FOCUS.
- All students will have access to breakfast until 9:25 am.

#### What time does school dismissal begin?

- General Dismissal starts at 4:15pm. Early Release dismissal begins at 2:25 pm.

#### What time are the car riders dismissed?

- Car riders must be picked up by 4:25 pm
- Students will not be released for early check out after 3:30 pm (Regular Day) and 1:45pm (Early Release)

#### How do I notify the school if my scholar's mode of transportation changes?

- Change in mode of transportation? Notification MUST be provided to Eagle Central (Main Office) in writing.

#### What happens if I pick up my scholar after hours?

- We do not have paid supervision after 4:25 pm. Late student pickups are documented and reported after the third incident.

#### How can I request transportation for my Scholar?

- Need transportation? Register in FOCUS (Child Info→ Forms→ Transportation Registration)
- Need alternate address? Submit transportation request in FOCUS then go to Transportation website and submit an alternate address request)
- I only need transportation in the afternoon, do I have to register? Yes, all students who need transportation need to register in FOCUS.
- My child has two home addresses; how can I get an assigned bus stop for the other home address? Please visit [duvalschools.org/dcpstransportation.org](http://duvalschools.org/dcpstransportation.org) & submit an Alternate Bus Stop Address form.
- I am moving, do I need to register my child again for transportation? First, update your address with your child's school. When that is in the system, you must apply for a new stop.
- Will my child be tardy if the bus runs late? No

#### Who do I contact if the bus does not show up?

- DCPS Transportation Department..... (904)858-6200
- Durham (Southside-Mandarin – Nocatee) ..... (904)731-4150
- Student Transportation of America..... (904)661-2370
- STA-LEE (Beaches – Arlington)..... (904)720-2177
- STA-NORTH (Downtown-Lem Turner-Airport) ..... (904)723-4352
- STA – PEAVY (Westside-Baldwin-Blanding) ..... (904)661-2370

### How can I create a Parent Focus Account?

- Directions to create the parent FOCUS Account can be found on [www.duvalschools.org/focus](http://www.duvalschools.org/focus).

### How can I track my scholars academic progress and behavior?

- FOCUS is used to track student's progress, download reports, apply for magnet options, set communication preferences, update contact info, and apply for transportation.

### What is the uniform policy?

- Scholars are required to wear the assigned grade level color collared shirts with navy blue bottoms. Pants, shorts, skirts are all permissible bottoms.
  - Fourth and Fifth Grade Scholars wear a **GOLD** BTSA Polo Shirt
  - Sixth Grade Scholars must wear a **GREY** BTSA Shirt
  - Seventh Grade Scholars must wear a **LIGHT BLUE** BTSA Polo Shirt
  - Eighth Grade Scholars must wear a **NAVY** BTSA Polo Shirt

### Double Promotion

- BTSA students complete two grade levels in one academic school year.
- The grade level is indicated by the course code and title in FOCUS. Students will double promote at the end of the school year once their transcript shows passing grades (C or higher) for all courses.
- Semester 1 will be the grade level the student begins the school year within FOCUS. The students must successfully complete the courses with a C or higher to progress into the next semester.
- Semester 2 will be the next grade level courses; however, the grade in FOCUS will not change (Nor will the shirt color) until the courses are successfully completed.
- **The student must remain at The Bridge to Success Academy the entire school year to obtain a Double Promotion.**

### Does the Bridge to Success Academy offer an after-school program/extended day?

Bridge to Success Academy offers a free after school program Monday through Friday from 4:25 pm to 7:00pm. Applications will be available in the main office and distributed at the new student orientation.

### How can I schedule a parent teacher conference?

Families can request meetings with teachers or administrators by emailing them directly or calling the main office to set up an appointment. Email addresses can be found in FOCUS or on the DCPS website. You may also contact the School Counselors at [DurhamT1@duvalschools.org](mailto:DurhamT1@duvalschools.org) Main Office: 904-630-6592

### How can I provide parental involvement with The Bridge to Success Academy? Time: TBA


School Advisory Council (SAC) Proposed Meeting Dates:

September 14, 2023  
October 19, 2023  
November 16, 2023  
December 14, 2023  
January 18, 2024  
February 15, 2024  
April 18, 2024  
May 16, 2024

### If I have additional questions about outside services?

- **Transportation:** 904-858-6200
- **Technology Help Desk:** 904-348-5200
- **Exceptional Education and Student Services:** 904-348-7800, Parent Services 904-348-7612
- **Office of Families in Transition:** 904-390-2222
- **Office of School Choice:** 904-390-2082
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### How to Stay Connected with the Bridge to Success Academy on social media!

 <https://www.facebook.com/BTSAatSCE>

 BTSMIDDLE

 <https://dcps.duvalschools.org/btsm>