**Students: Accessing my DCPS Email Account from Home**

1. Launch a **Google Chrome** web browser.

2. In the address bar, type in the following web address: **oneview.duvalschools.org**.

3. On the DCPS Login page, click **DCPS Login**. Type in your username and password.

4. Once on the OneView landing page, go to the upper left-hand corner and click the **9 dots**.

5. Several Office 365 applications will appear. **Click “Outlook.”**

You are now in your DCPS email account!