



DUVAL COUNTY
PUBLIC SCHOOLS

**STUDENT-LED CLUB OR ORGANIZATION
PARENT/GUARDIAN PERMISSION SLIP**
revised January 2024

Students must have a completed and signed permission slip before they will be permitted to participate in any student-led club/organization. Students without permission slips will not be allowed to participate. No exceptions will be made.

Dear Parent/Guardian:

Your child is requesting to participate in the following student-led club/organization: _____.

The Statement of Purpose for the Student-led club or organization is as follows: (Attach additional sheet if necessary)

- 1. The nature of the event or activity:** A student-led club or organization initiated for the above-stated purpose(s).
- 2. The date(s) and time(s) of the event or activity:** The student-led club or organization will meet weekly, monthly, or as otherwise determined by the students, in consultation with the club's sponsor/advisor.
- 3. Specific location(s) and type(s) of sponsors/guests at the event or activity:** The student-led club or organization will meet in a classroom, media center or other appropriate location on school grounds. A certificated Duval County Public Schools' (DCPS) administrator or staff member will act as the club/organization's sponsor/advisor and will be present at all club/organization events or

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activities. Students will determine, upon consultation with their DCPS sponsor/advisor, the guests at any club/organization events or activities, consistent with the club/organization's stated purpose(s). Should the club or organization meet or have an activity off of school grounds, appropriate field trip forms will be completed.

4. Method of student supervision provided, such as anticipated number of chaperones: At least one (1) certificated DCPS administrator or staff member should be present for all club/organization events or activities.

Permission

Pursuant to Duval County Public Schools procedures, your child cannot participate in the above student-led club/organization without your permission. If you do want them to participate, please complete this form and return it to the club/organization's designated sponsor/advisor, who shall be a certificated administrator or staff member of Duval County Public Schools. If at any point you wish to withdraw permission, please give written notice to the school's principal.

I give permission for my child to participate in the above student-led club/organization, including its events and activities, and I certify that I am the parent/guardian of the child who is requesting to participate in the above club/organization.

Name of Parent/Guardian

Signature of Parent/Guardian

Date

Student's Name

School

THIS PERMISSION SLIP SHOULD BE RETURNED TO THE CLUB/ORGANIZATION'S SPONSOR/ADVISOR

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