

All registration and re-registration is now processed online, through the FOCUS parent grade portal. Please find a series of screenshots for your reference. Once logged in, the Portal appears in blue and this is what you should see:

Portal Help Atlantic Coast High - 2681 2020-2021

District & School Announcements

News Events

Alerts

There are no alerts

06/06 10:14 PM District Message - Grade Processing District Announcement

Good Evening,
Grade Processing is complete and we are opening up areas for use. We ask that you use the electronic grade change in Focus to gather missing grades or change current posted grades. This allows the grade to be recalculated if needed. If this is an issue please enter a ticket and we will work with you to resolve any issues.

If you do not see a student on the left, then your student is not linked to you and you will need go through the steps to create a parent OneView account **AND** be linked to your student.

You will need to switch the academic year to 2021-2022, in the top right corner. Then you will see it switch to red and the projected school will change and the Forms Summary Link will now appear under the student info. Please click the Forms Summary Link:

Portal Help Atlantic Coast High - 2681 2021-2022

District & School Announcements

News Events

Alerts

There are no alerts

06/06 10:14 PM District Message - Grade Processing District Announcement

Good Evening,
Grade Processing is complete and we are opening up areas for use. We ask that you use the electronic grade change in Focus to gather missing grades or change current posted grades. This allows the grade to be recalculated if needed. If this is an issue please enter a ticket and we will work with you to resolve any issues.

Once *Forms Summary* is clicked, it will open up into the available forms as seen below. Please complete and submit both forms. You will be able to upload your parent identification and proofs of residency as required by DCPS. Please have those items ready for upload.

Forms Summary Help Atlantic Coast High - 2681 2021-2022

Pending Forms

The district and/or school has requested that the following form(s) be completed at this time in order to update your student information

| Student Name | Form | Status |
|--------------|--|---|
| [Redacted] | Emergency Contact Information and Authorization for Release of Student from School (Blue Card) | In progress - Click to continue in English [EN] |
| [Redacted] | DCPS Re-Enrollment Application | In progress - Click to continue in English [EN] |