

S.T.A.R.T. Program Application Packet

Candidate Full Name: _____ Phone Number: _____

School/Department: _____ Current DCPS Position: _____

Please be sure that you have verified all the following tasks and attached all documentation before submitting your information for approval. Save all files as instructed. Include all documents in one email to ibanezz@duvalschools.org (copy harperc2@duvalschools.org).

- Completed Application** – Please review and ensure that all sections on the application are complete and accurate. This includes personal information, education, employment dates and job titles, hours worked, job duties, etc. Save application as your last name, underscore, application. (i.e.: Wallace_Application)
- Statement of Purpose** – Type a Statement of Purpose that is no shorter than one page and no longer than three pages (1-3 pages) explaining why you want to enter the teaching profession and what qualifies you to be a good teacher. Save as your last name, underscore, statement. (i.e.: Wallace_Statement)
- Resume** – Provide a copy of your current Resume. Save document as your last name, underscore, Resume. (i.e.: Wallace_Resume)
- Letter of Recommendation** – Request a typed letter of recommendation from a professional at your school/department, who is not related to you. The letter should be directly emailed to ibanezz@duvalschools.org (copy harperc2@duvalschools.org). Ensure that the author includes your first and last name in the letter, their relationship to you, and information regarding why you will be an ideal candidate for this program.

Application

EMPLOYMENT

- A. School/Department: _____
- B. Current DCPS Position: _____
- C. List the grades and subjects with which you have worked (include ESOL, and ESE students)
1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____
- D. Start Date with Duval County Public Schools: _____
- E. Principal's (or supervisor's) name: _____
- F. List all applicable employment (most recent first)

Employer	Location	Job Title	Inclusive Dates

DIVERSITY INFORMATION

- G. Ethnic Background(s)/Diversity _____ or Decline to State
- H. Give foreign language(s) in which you are fluent _____
- Read Write Speak

PROGRAM & TEACHING

A. Mark the Bachelor's Degree that most interests you:

- K-6 Elementary Education with K-12 Reading Endorsement and K-12 ESOL Endorsement
- Middle Grades Education (Social Sciences & English)
- Early Childhood Education Pre-K - 3
- BA in Exceptional Student Education K-12

B. Can you commit to meeting for class two nights per week? _____

C. How will you ensure that you make it to classes? _____

D. Do you have reliable transportation? _____

E. How do you see this program as a benefit to you? _____

F. What skills, support system or motivation do you have in place that will ensure success throughout the next two years? _____

G. What level are you interested in teaching?

Elementary

Middle

Secondary

Any

H. Are you interested in teaching at a new school or at your current school? _____

I. If you are interested in other schools, please list below:

1. _____

2. _____

3. _____

J. List any special skills that you possess that will help you in teaching. _____

K. **References:** Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.

Name	Address/City/State	Phone	Relationship

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

Applicant Signature

Date