

# DUVAL COUNTY PUBLIC SCHOOLS

## OFFICE OF FACILITY DESIGN, CONSTRUCTION, AND CONTRACTS

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March 20, 2019

### Request For Qualifications (RFQ)

Architect-Engineer - Structural Engineer  
OFDC-RFQ-002-19

### ADDENDUM NO. 1

This addendum shall serve to amend, replace and append information provided to potential respondents in the original RFQ package. To assist in the development of their responses, interested firms are encouraged to carefully review the information found in this addendum and on any additional attached documents, if applicable. **Respondents are requested to acknowledge receipt of this addendum as a part of their response.**

#### **QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION SUBMITTED SINCE RELEASE OF THIS RFQ ON MARCH 11, 2019**

QUESTION: The RFQ seems to reference language for a recent OFDC Consultant RFQ for industrial hygiene and environmental services on the following pages. Will there be a new publication discussing the Structural requirements?

ANSWER: Section I; GENERAL (INCLUDES SCOPE) on page 3 states the scope of this RFQ as follows;

*“The selection of the Architect-Engineer, Structural Engineer, in connection with the planning, inspection, survey, study, analysis, design and/or construction administration of a structural repair/alteration/renovation project or a new construction/structural project, will be accomplished in accordance with State Requirements for Educational Facilities, pursuant to the requirements of Sections 1013.45 and 287.055, Florida Statutes, (Consultant’s Competitive Negotiation Act).”*

We will revise the current RFQ language, via this Amendment, to change any references to environmental to structural as needed. The intent of this RFQ is to seek Structural Engineering Services. Our District has RFQ’s awarded for other design services such as Architectural, Environmental, Civil, Electrical, and

Mechanical. Once again, this RFQ is solely intended for Structural Engineering Services. Please see below questions/answers revising RFQ language.

QUESTION: The Page 3, Letter D – questions directed to Director, Environmental Services

ANSWER: Language is revised as follows; *Any questions concerning the request for qualifications should be directed to the Office of Facilities Design and Construction (OFDC), Project Manager, Director, Environmental Services.*

QUESTION: Page 3, Letter J – states to submit the core team composed of industrial hygiene and environmental services

ANSWER: Language is revised as follows; *The Consultant submitting is requested to propose a core team (depending on project requirements) composed of structural engineer industrial hygiene and environmental services and other professional services deemed necessary by the Consultant.*

QUESTION: Will award be to one or multiple firms?

ANSWER: DCPS may select multiple firms for award of this continuing contract.

QUESTION: Page 6, Letter D – Workload relevant to environmental consulting

ANSWER: Language is revised as follows; *100 percent of the fees for current work in structural engineer environmental consulting (exclude fees to proposed outside consultants) then divide that sum by the number of professional and technical personnel on the staff.*

QUESTION: Page 7, Letter E - Volume of DCPS Work

ANSWER: Language is revised as follows; *The volume of fees contracted directly with DCPS by the applicant firm only (fees are to include all services provided by consultant, not just Structural Engineer Industrial Hygiene and Environmental Consulting projects), deducting the portion of fees paid or to be paid to outside consultants, on past and current work for Duval County Public Schools, will be considered at the following rates as of July 1 for the period noted. The date of the Structural Engineer Industrial Hygiene and Environmental Services Consultant agreement for services will determine the applicable period.*

QUESTION: Page 15, 4a - Workload Chart

ANSWER: Basic form and formula remain the same, all references were corrected to Structural Engineering. Delete current page 15, replace in its entirety with the last page of this Amendment.

QUESTION: The RFQ states Architect-Engineering. Confirming that this is a term used to define the type of contract and not a request for Architecture and a design team.

ANSWER: Correct, this RFQ is a request for Structural Engineer Services.



4. WORKLOAD FOR APPLICANT FIRM ONLY: (Do not include **PROPOSED OUTSIDE CONSULTANTS**.) Indicate each project the APPLICANT will be handling as of the DEADLINE DATE for the submittal on THIS PROJECT and the professional fees under contract for APPLICANT firm only. **EXCLUDE WORKLOAD SUBCONTRACTED TO PROPOSED OUTSIDE CONSULTANTS.** Specify number of all principals and technical staff that will be assigned to or available for this project **WITHIN THE APPLICANT FIRM ONLY, EXCLUDING PROPOSED OUTSIDE CONSULTANTS.**

PROJECTS		Work on Hold (Fee Remaining)	Fee Remaining
		TOTAL FEES	
<b>4a. FULL-TIME PROFESSIONAL AND TECHNICAL STAFF, <u>EXCLUDING PROPOSED OUTSIDE CONSULTANTS.</u></b>			
NUMBER	CATEGORY	<b>4b. FEE PER PERSON</b>	
	Registered Architects	Total Fee (4) divided by Total Staff (4a) _____ / _____ =	Fee Per Person
	Registered Engineers		
	Technical Staff (Graduate Design Professionals, Spec. Writers, Estimators, Various Designers, etc.)		
	Drafters (including CADD operators)		
	TOTAL PROFESSIONAL AND TECHNICAL PERSONNEL		
	NUMBER OF TOTAL PROFESSIONAL & TECHNICAL PERSONNEL THAT ARE FLORIDA REGISTERED		