

SMART POPE LIVINGSTON ELEM. Title I, Part A Parental Involvement Plan

I, Andrea Williams-Scott, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Our parent involvement program's mission is to empower parents to support their children's academic achievement, social, and emotional development from the cradle to the workforce and/or college. We will accomplish this through parent workshops, special program activities for parents and mentorship provided by our parent involvement liaison, district support staff and along with our faculty.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parental participation is solicited in many different ways including fliers, Duval Connect and personal appeal at Open House. Parents participated in a workshop style meeting in which they were asked about different workshops they would like to have presented at the school. In addition, we have partnered with a community based agency to solicit input from parents.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA funds	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP
2	Title I	Federal funds for parental involvement activities

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Development of agenda	Principal	September 02, 2014	agenda
2	Meeting	Principal; Assistant Principal	September 04, 2014	sign-in sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We will conduct two parent workshops per quarter. We will conduct a meeting in the morning and one in the afternoon per quarter to give parent attendance.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental

involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Center	War on Poverty	Various topics will be covered	August 2015-May 2016	Varies
2	Literacy Night	Grade Level Representatives	Increase positive parent communication with their children	May 2016	Decrease in discipline referrals; increase parent participation
3	Math Night	Grade Level Representatives and City Year Member	Increase achievement levels in science	August 2015-June 2015	FCAT Results, increased parent participation; sign-in sheets
4	Science Night	Grade Level Representatives and City Year Member	Increase in Math awareness and FCAT training will be demonstrated so that parents can extend the learning at home	June 2016	FCAT Results, Participation; sign-in sheets
5	Parent Picnic Day	Grade Level Representatives and City Year Members	Increase achievement in FCAT and increased the love of books. There will be training/demonstrations to extend activities at home.	February 2016	Grades, Participation; sign-in sheets
6	War on Poverty Parent Workshops	Parent Involvement Liaison	On-going monthly trainings for parents to enhance and continue learning at home with their children.	August 2015-June 2016	FCAT Results, Participation; sign-in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Customer Service Training	District Personnel	Teachers will learn how to make parents feel welcome and invited. This will increase parent/teacher communication which will positively impact student achievement	Fall 2015	Positive interactions with faculty/staff and the community
2	How to Have an Effective Parent Conference Training	District Personnel	Teachers will learn how to conduct difficult conversations but make them win-win conversations	Fall 2015	Productive parent conferences

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Family Involvement Center is open throughout the school day, with some evening times available. Workshops and other activities are offered to parents after school and during our after-school program, B.O.L.D. The BOLD Parent Involvement Liaison is responsible for B.O.L.D. trainings, monthly schedule, and calendar of activities and workshops.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Communication to parents vary. We communicate information to parents via the school newsletter, our website, Duval Connect and via the marquee. Information concerning children's progress and lack there of is communicated by each's child's teacher via planners, notes home and face-to-face conferences. Parents are free to speak to any member of the administrative team to provide suggestions and/or feedback.

Additionally, Livingston will host Parent Nights to inform stakeholders of changes in curriculum and requirements. Invitations will be sent home with students and Homeroom teachers will communicate frequently with parents regarding curriculum and academic assessments.

We will ensure all information is provided to parents by monitoring that the distribution of flyers and newsletters . These artifacts will be placed in the Title I Audit Box as evidence.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All parents are provided full opportunities to participate in all parent involvement opportunities. Information related to school events will be sent home to parents in an easy to read format. The Parent Communication System, the school's website and TransAct are available resources. Staff will be available at all parent sessions to provide explanation or clarification of all school information and related school documents.

We provide onsite language translation where possible and accessibility for students with disabilities regardless of need. We will encourage community donations, provide Full Service assistance as needed, and make family meeting provisions when possible such as childcare and refreshments.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Parent Academy	District Staff	Increase student achievement	On-going
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent Workshops	District Personnel, faculty/staff and City Year	Increase student achievement	On-going
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent workshops/meetings	District Personnel, faculty/staff members and City Year	Increase student achievement	On-going
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	formal and informal meetings, Mandatory Parent Conferences	District Personnel, faculty/staff and City Year	Increase student achievement	On-going
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Reaching out to local faith-based organizations and business	District Personnel, faculty/staff and City Year	Increase student achievement	On-going

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title 1 Meeting	1	10	Increase awareness and FCAT and CGA data
2	Montly Parent Involvement Workshops	1	10	Increase awareness and FCAT and CGA gains
3	Career Day	1	10	Increas awareness and build background knowledge
4	Literacy Parade	1	10	Increase awareness and exposure to books

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PD provided by Ms. King to the Faculty	1	40	Increase parent involvement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents working in all subgroups:Economically Disadvantaged, Students with Disabilities	Flexable hours for meetings and multiple meetings

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	N/A	N/A