The Bridge to Success Academy

Student Handbook
2018-2019

Aleya Prier, Principal

West Jacksonville Main Campus
2115 Commonwealth Ave.
Jacksonville, Florida 32209
904-630-6592

School Hours of Operation:
Main Campus
7:05 a.m. – 2:05 p.m.

Matthew W. Gilbert Middle
7:25 a.m. – 2:10 p.m.

Arlington Middle
9:30 a.m. – 4:15 p.m.

J.E.B. Stuart Middle
9:30 a.m. – 4:15 p.m.
Dear BTS Students:

I would like to welcome all of the Bridge to Success family to the 2017 - 2018 school year. As principal, I look forward to serving all of the wonderful students, parents, teachers and staff members that have worked hard to make our school such a successful place. It has been my experience that when an entire school community works toward common goals marvelous things happen. Our goal is to challenge our students intellectually, provide positive social experiences, and introduce students to postsecondary requirements; as we strive to promote a College & Career going culture in all aspects of the educational experiences. Based on these common goals, we have established a theme for this school year: **Potential + Persistence = Promise** to promote excellence, dedication, and hard work for all BTS students.

This is going to be an exciting and challenging year. I want all students to establish a personal goal of being mid-year promoted by successfully earning all credits needed to progress on to the next grade level. This will require hard work from students, teachers, parents, and staff. In order for all students to earn credits needed to accelerate to the next grade level, academics must be **THE** focus. Our vision at Bridge to Success is every student is inspired and prepared for success in college or a career, and life. The mission for DCPS is to provide educational excellence in every school, in every classroom, for every student, every day!

I know each of you can make a personal commitment to achieving academic success—you will achieve more than you ever possibly thought. Make it your personal mission to come prepared to school daily, transition to each class on time, to have a three inch three ring binder, take Cornell Notes daily, write summaries each night, utilize interactive notebooks, read at least six books on your reading level each quarter, and participate in tutoring sessions as needed. These are the expectations for ALL students in ALL grade levels at The Bridge to Success Academy. Please remember that I, my administrators, and coaches have an open door policy and are here to help you achieve success and maximize your learning experience. Together we are going to have a spectacular year!

Educationally,

Aleya Prier, Principal
**The Bridge to Success Academy**
Mission and Vision Statements

**Mission:**
To create college ready students by providing a quality education in a safe environment

**Vision:**
To provide a safe and educational environment for every student to be college ready through the use of technology, collaboration, and real life experiences.

**Administrative Staff**

Mrs. Aleya W. Prier, Principal

#1 West Jax - Ms. Karen Roberts-Mills, Assistant Principal of Curriculum

#2 Arlington, Charles Lyles, Assistant Principal of Student Services

#3 Gilbert, Ms. Alice Kimbrough, Assistant Principal of Student Services

#4 J.E.B. Stuart, Ms. Kimberly Copeland, Assistant Principal of Student Services

**Guidance Counselors**

Ms. Lee-Johnson – West Jax (Middle 7-9), Arlington Middle, & Gilbert Middle

Ms. LaSonya Rentz – West Jax (4th – 6th) and J.E.B. Stuart Middle

**Support Service Staff**

Ms. Okeia Watson, Principal Secretary/Bookkeeper

Ms. Jamillah Ali, CRT

Ms. Glover, Office Assistant

**Student Supervision**

Student supervision is provided between the hours of 6:50 a.m. and 2:10 p.m. at West Jax and Gilbert.

Student supervision is provided between the hours of 9:05 a.m. and 4:20 p.m. at Arlington and J.E.B Stuart
### REGULAR BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeroom</td>
<td>1st period class</td>
</tr>
<tr>
<td>1</td>
<td>7:05 - 8:30</td>
</tr>
<tr>
<td>2</td>
<td>8:35 - 10:00</td>
</tr>
<tr>
<td>3</td>
<td>10:05 - 12:06-5</td>
</tr>
<tr>
<td>4</td>
<td>12:10 - 1:35</td>
</tr>
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### EARLY RELEASE BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeroom</td>
<td>N/A: Report to 1st/5th</td>
</tr>
<tr>
<td>1</td>
<td>7:05 - 8:15</td>
</tr>
<tr>
<td>2</td>
<td>8:20 - 9:30</td>
</tr>
<tr>
<td>3</td>
<td>9:35 - 11:35</td>
</tr>
<tr>
<td>4</td>
<td>11:35 - 12:45</td>
</tr>
</tbody>
</table>

### BREAKFAST

- **All Students**: 6:45 - 7:00

### LUNCH

- **6th Grade**: 10:10 - 10:40
- **7th Grade**: 10:50 - 11:20
- **8th Grade**: 11:30 - 12:00

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### @ WEST JAX MAIN CAMPUS

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### @ ARLINGTON MIDDLE SCHOOL

### REGULAR BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9:30 - 11:00</td>
</tr>
<tr>
<td>2</td>
<td>11:03 - 12:35</td>
</tr>
<tr>
<td>3</td>
<td>12:40 - 2:40</td>
</tr>
<tr>
<td>4</td>
<td>2:44 - 4:15</td>
</tr>
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### EARLY RELEASE BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9:30 - 10:40</td>
</tr>
<tr>
<td>2</td>
<td>10:45 - 12:00</td>
</tr>
<tr>
<td>3</td>
<td>12:05 - 1:45</td>
</tr>
<tr>
<td>4</td>
<td>1:48 - 3:00</td>
</tr>
</tbody>
</table>

### BREAKFAST

- **All Students-In the classroom**: 9:10 - 9:30

### LUNCH

- **ALL Students**: 1:10 - 1:40

### BREAKFAST

- **All Students**: 9:15 - 9:30

### LUNCH

- **All Students**: 12:35 - 1:05
# BRIDGE TO SUCCESS ACADEMY
## Bell Schedules
### @ MATTHEW GILBERT MIDDLE SCHOOL

#### REGULAR BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7:25 – 9:00</td>
</tr>
<tr>
<td>2</td>
<td>9:05 – 10:35</td>
</tr>
<tr>
<td>3</td>
<td>10:40 – 12:40</td>
</tr>
<tr>
<td>4</td>
<td>12:45 – 2:10</td>
</tr>
</tbody>
</table>

**BREAKFAST**

- **All Students** 7:20 - 7:45

**LUNCH**

- **All BTS Grades** 12:45 – 1:15

#### EARLY RELEASE BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7:25 – 8:30</td>
</tr>
<tr>
<td>2</td>
<td>8:35 – 9:40</td>
</tr>
<tr>
<td>3</td>
<td>9:45 – 11:30</td>
</tr>
<tr>
<td>4</td>
<td>11:35 – 12:45</td>
</tr>
</tbody>
</table>

**BREAKFAST**

- **All Students** 7:20 – 7:45

**LUNCH**

- **All BTS Grades** 11:35 – 12:05

### @ JEB STUART MIDDLE SCHOOL

#### REGULAR BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9:30 – 11:00</td>
</tr>
<tr>
<td>2</td>
<td>11:05 – 12:35</td>
</tr>
<tr>
<td>3</td>
<td>12:40 – 2:40</td>
</tr>
<tr>
<td>4</td>
<td>2:45 – 4:15</td>
</tr>
</tbody>
</table>

**BREAKFAST**

- **All Students** 9:15 – 9:30

**LUNCH**

- **All BTS Grades** 1:11 – 1:41

#### EARLY RELEASE BELL SCHEDULE

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9:30 – 10:40</td>
</tr>
<tr>
<td>2</td>
<td>10:45 – 11:55</td>
</tr>
<tr>
<td>3</td>
<td>12:00 – 1:40</td>
</tr>
<tr>
<td>4</td>
<td>1:45 – 3:00</td>
</tr>
</tbody>
</table>

**BREAKFAST**

- **All Students** 9:15 – 9:30

**LUNCH**

- **All BTS Grades** 12:30 – 1:00

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**Gilbert Middle School #146**
1424 Franklin St., Jacksonville, FL 32206
Office: 904-630-6700
School Fax: 904-630-6713

**JEB Stuart Middle School #207**
4815 Wescocott Blvd, Jacksonville, FL 32210
Office: 904-573-1000
School Fax: 904-573-3213
Duval County School Student Calendar 2017-2018

<table>
<thead>
<tr>
<th>National Holidays</th>
<th>Early Dismissal Days</th>
<th>Weather Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor Day</td>
<td>August 29</td>
<td>November 9</td>
</tr>
<tr>
<td>Veteran’s Day</td>
<td>September 15, 26</td>
<td>February 15</td>
</tr>
<tr>
<td>Thanksgiving</td>
<td>October 17, 31</td>
<td>April 22</td>
</tr>
<tr>
<td>MLK Holiday</td>
<td>November 14, 28</td>
<td></td>
</tr>
<tr>
<td>President’s Day</td>
<td>December 13</td>
<td></td>
</tr>
<tr>
<td>Memorial Day</td>
<td>January 17, 31</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Student Holidays</th>
<th>Planning Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter Break</td>
<td>October 19th</td>
</tr>
<tr>
<td>Spring Break</td>
<td>January 7th</td>
</tr>
<tr>
<td>Spring Holiday</td>
<td>March 22nd</td>
</tr>
</tbody>
</table>

**Supply List**

**Requested Materials**

- Only Clear or Mesh Book Bags
- 3 x 5 Index Cards
- Highlighters
- Ear buds

- USB Drive
- Loose Leaf Notebook Paper
- 4 Spiral Notebooks

- 4 Composition Notebooks
- Pencils and Pens
- 2-inch Binder and 8 Color-Coded Dividers

**Grading Scale**

| 100-90 A | 89-80 B | 79-70 C | 69-60 D | 59-0 F |

**Visitors**

All visitors MUST check in at the main office upon entering the campus. Visitors must sign-in in order to obtain a pass from the receptionist before entering the building. Failure to obtain a pass will result in action determined by SRO.

**COURSE RECOVERY**

**Please Note**

As per the Pupil Progression Plan for DCPS, “when a student receives a D or F as a final grade in a course they may retake the course and replace the grade in the annual GPA and credit calculation following state forgiveness criteria. A middle school student receiving a final grade of C, D or F in a high school course may retake the course and replace the grade in the GPA and credit calculation following state forgiveness criteria.”

**Scholarship Warnings**

Parent Notification:

As per the Pupil Progression Plan for DCPS, “a teacher shall send home a written scholarship warning/progress report that serves as written notification at any time during a grading period when it is apparent that a student may fail or is doing unsatisfactory work that may lead to failure in any course. Electronic communications do not meet this requirement. The student will be given the opportunity to complete Learning Recovery, and the parents will be offered an opportunity for a conference with the teacher and/or principal/designee. A student may not receive a grade of “F” if this procedure has not been followed.”

**School Wide Strategies**
**WICOR Strategies** – Writing, Inquiry, Collaboration, Organization, Reading

**Cornell Note Taking** - is one method of taking notes, reviewing information and understanding by students. Students will complete **Summaries** nightly for each class where Cornell Notes are taken which are later used to effectively study for tests.

**Quick Writes** - a literacy strategy that is designed to give students the opportunity to reflect upon their learning. Students will utilize 5 minutes of their instructional time to reflect their understanding of the lesson.

**QAR** - help students realize that the answers they seek are related to the type of question that is asked; it encourages them to be strategic about their search for answers.

**Fluency & Math Probes** – daily and/or weekly assessments of basic math and reading skills.

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**School Discipline Plan**

Our goal at The Bridge to Success Academy is to promote academic excellence and personal growth in a safe and orderly environment through **CHAMPs and Foundations**. Teachers and staff will enforce the following school-wide discipline plan:

**Incentive Rewards**

Rewards are school-wide or by individual teacher. Incentives will be used to applaud the efforts of students who are modeling the appropriate behavior(s).

**School-Wide Consequences**

- Teacher Warning with use of CHAMPs with documented parent contact
- Teacher Conference with documentation
- Time out in another teacher’s classroom
- Referral to Dean/Administrator
- In School Suspension
- Out of School Suspension

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**Discipline Policy**

**Class I Offense:**

1st - 3rd Offenses: Conference with student and parent contacted/referral to mentor partner  
4th Offense: Parent/Student Conference/ISSP  
5th & More Offenses: Detention/Parent Shadowing/ISSP

**Class II Offenses:**

Disciplinary actions will include the use of teacher/student conferences, parental contact/conferences, behavior contract, ASD, Out of School Suspension/ATOSS for one (1) to seven (7) days as outlined in the DCPS Code of Student Conduct Handbook.

**Zero Tolerance Policy/ Subsequent Offenses:**

Fighting, harassment, battery, bullying, throwing food in the cafeteria, profanity toward school board employees, and vandalism of school board property will result in, but not limited to Out of School Suspension for one (1) to seven (7) days. If an alternative program is recommended, the proper documentation will be sent to the Hearing Office for review and the student will be suspended/attend ATOSS up to 7 to 10 days and/ or suspended pending a hearing with the Hearing Officer.

All class III and IV offenses will be handled as outlined in the Duval County Student Code of Conduct.

*The Student Code of Conduct which outlines behavioral expectations is located on the school board website: [www.duvalschools.org](http://www.duvalschools.org) (Students/Expectations).*
Students are not allowed to eat in class unless approved by their instructor. Random chips, drinks and other snacks will be held until lunch or will be returned by the end of the day. Failure to comply will result in Code 2.01 – Failure to follow directions.

**NO GO LIST**

- 1 Fight
- 1 Class III or IV Offense
- 3 Class II Offenses
- Non-compliance to the Adopted Uniform Policy
- 5 Tardies
- FINES

- Students who are on the NO GO LIST are not allowed to attend any school dances or extracurricular activities for the nine weeks or time frame designated by the principal or principal’s designee.
- Starts over each nine weeks.

### Attendance

Each day that a student is absent from class, the automated attendance caller will notify parents by phone of their child’s absence from class or school.

The following causes are acceptable excuses for being absent:

- a) Illness or injury of the student with doctor notification
- b) Serious illness or death in the student’s relative
- c) Inclement weather
- d) Official religious holiday
- e) Participation in an academic class or school program such as field trips, competitions, etc.
- f) Insurmountable conditions as determined by the school principal, district, or school personnel
- g) A bus failure or irregular schedule which causes the absence or tardiness of a student who is eligible for and regularly transported by the District.

Students should bring a note and leave it with their 1st period teacher or site administrator. **Students without a note will be marked unexcused.**

### Tardy Policy

Tardies are handled by the students’ instructional team members. Teachers follow the tardy progression plan (located below). Students who are tardy after 8 a.m. or 10 a.m. should report to the Administrator’s office upon arrival. **Teachers should dismiss students in a timely manner so that the students can avoid being late to their next class.** Any student who is less than five (5) minutes late to class is classified as TARDY. Any student who is more than five (5) minutes late to class is classified as SKIPPING.

<table>
<thead>
<tr>
<th>TARDY</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>Warning by instructor.</td>
</tr>
<tr>
<td>2nd</td>
<td>Parent contact by instructor.</td>
</tr>
<tr>
<td>3rd</td>
<td>Behavior Contract/Detention/After School Detention (ASD)</td>
</tr>
<tr>
<td>4th</td>
<td>ISSP/referral to Attendance Intervention Team (AIT)</td>
</tr>
<tr>
<td>5th+</td>
<td>2-3 days ISSP/Student name is added to the NO GO LIST/AIT/tardy monitoring sheet</td>
</tr>
</tbody>
</table>

- On the day assigned to After School Detention, reporting late to ASD or not following the ASD rules will result in the student receiving an out-of-school suspension/ATOSS.
Truancy Office
The procedure for handling attendance cases according to the state and district laws are as follows:
1. On or before three unexcused absences, the administrator or office assistance must make telephone calls and/or send letters to the home to identify the reason for the absences.
2. After five unexcused absences within a month or ten unexcused absences within 90 days, the GUIDANCE COUNSELOR will notify the Attendance Intervention Team (AIT) to schedule a conference with the parent/guardian and the student. The AIT should be made up of at least three school personnel. The school attendance social worker for The Bridge to Success Academy will be notified so that he/she may be present. If the parent/guardian does not attend the mandatory meeting, they must be given one other opportunity to reschedule. If a parent/guardian does not attend the rescheduled meeting, a completed attendance referral form will be sent to the district office. The guidance counselor and the attendance social worker assigned to The BTSA will monitor the student’s attendance.

Make-Up Work
As per the DCPS Student Code of Conduct, Make-up work shall be allowed for each day of absence. The make-up work must be made-up within a specific time period equaling one-day make-up per one-day absence, counting from the first day the student returns to school. Each student shall receive full credit for such work.

Students who are absent shall receive a grade of zero (0) for work missed for the day(s) in which the absence(s) occur. Students shall be responsible for making up missed work for each absence. Students shall receive appropriate grades for the make-up work to replace the zero (0). The make-up work must be made-up within a specific time period equaling one-day make-up per one-day absence, counting from the first day the student returns to school.

Guidance Services
School guidance counselors are available for students and parents. The counselors are responsible for conducting many group activities, classroom guidance activities, and individual sessions with students.

Students can make a request to visit a guidance counselor by obtaining a pass from their teacher or they can be referred by their teacher or administrator to a guidance via a counseling referral.

Parent Conferences
All parent conferences are scheduled through the teacher(s). Parents, students, and teachers may conference during the teacher’s planning times or before/after school. Each grade level has different conference times. Students are encouraged to participate in conferences with teachers and parents. Parents may call 904-630-6592 or e-mail the teachers directly to schedule a conference.

Structured Movement
The Bridge to Success Academy will implement structured movement to ensure safe and efficient movement on ALL campuses. Students will comply with structured movement policies and cooperate with faculty and staff requests during structured movement. Failure to comply will result in a referral.

Early Pick-Up
In order for a student to leave prior to the end of the school day, he/she must provide a dated, written note, with parent’s signature, parent phone number, and the reason for leaving to their Administrator’s Office. The parent must indicate how the student is to leave. If the student will leave by car, the person picking up the student should come into the BTSA Office to sign for the student’s dismissal. Picture I.D. must be presented and person must be an approved person by the parent or guardian.

Hall Passes
1. If a hall pass on a clipboard is issued, it must include the time, date, destination, and teacher’s name.
2. No hall passes will be issued the first 15 minutes and last 15 minutes of any period and last 30 minutes of each day.
3. Any student found in the hall without a valid hall pass or at the incorrect destination will be sent immediately back to class. THE HAL PASS IS NOT THE CLIPBOARD.
Uniform Policy
Bridge to Success Academy
Uniform Policy 2018-2019

Uniform policy begins on August 13th and ends on May

1. **Uniform Shirt:** *(All uniform shirts are to be tucked in at all times)*
   - Plain and Solid colored polo style shirt with collar (school specific listed below)

<table>
<thead>
<tr>
<th>Site</th>
<th>WEST JAX</th>
<th>ARLINGTON</th>
<th>GILBERT</th>
<th>JEB STUART</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade/Color</td>
<td>4th/5th – Gold</td>
<td>6th – 8th – Grey</td>
<td>6th – 8th – Black</td>
<td>6th – Grey</td>
</tr>
<tr>
<td></td>
<td>6th – Green</td>
<td></td>
<td></td>
<td>7th – Red</td>
</tr>
<tr>
<td></td>
<td>7th – Red</td>
<td></td>
<td></td>
<td>8th – Black</td>
</tr>
<tr>
<td></td>
<td>8th – Black</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cost</td>
<td>$12 ea. Or 5 or $50.00</td>
<td>$12 ea. Or 5 or $50.00</td>
<td>$8.50 ea. (YL – A XL)</td>
<td>Self-Purchase</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Or Self-Purchase</td>
<td>$11 ea. (2XL – 3XL)</td>
<td>Wal-Mart, Old Navy, Target</td>
</tr>
</tbody>
</table>

2. **Uniform Bottoms:** Full length khaki or black pants (uniform style) or khaki or black shorts (uniform style) for both girls and boys. *(Jeggings are not allowed)* Khaki or black skirts for our girls are acceptable as well, with the exception of the Arlington Middle Site **were skirts are prohibited**. All pants, shorts and skirts are to be plain in design. Shorts and skirts must adhere to the Duval County Code of Appearance and must be acceptable as deemed by school administration. Pants and shorts with belt loops must have a belt worn at the appropriate waist location. All pants, shorts and skirts MUST fit at the WAIST and be worn at that level. NO JEANS!!!

3. Black or brown smooth belts (no large decorative buckles).
4. No Hats/Scarves
5. Boys are expected to be groomed with haircuts on a regular basis.
6. Long sleeve shirts (black, grey or royal blue) may be worn underneath polo shirts in cold weather.
7. School colored Sweatshirt with uniform collared shirt underneath. **Hoodies are not allowed. Jackets are to be worn unzipped at all times.**
8. No Camouflage jackets

All students are expected to be in compliance with the uniform policy by **August 13th**. Please review the attached information regarding student and parental support of the policy.

**DRESS CODE STATEMENT OF UNDERSTANDING AND AGREEMENT**

Parent/Student Statement of Understanding and Agreement
The Bridge to Success Academy
I have read (or have had read to me) the dress code of Bridge to Success Academy and I fully understand what is expected:

- I willingly **agree to abide by all of the stated dress code provisions at all times**. I understand that the dress code is non-negotiable here at Bridge to Success Middle School. However, if there is an objection to the dress code as to religion, I understand that I am required to bring proof of the requirement to administration. This proof shall be from a recognized doctrine of faith, (i.e. the Bible, the Koran, etc.), and include a letter of verification from my spiritual leader, and be a commonly recognized practice of the faith.
- I understand that I must be dressed under the Bridge to Success uniform (dress code) policy both on campus, and on the bus both morning and afternoon. I must be dressed **before** getting on the bus in the morning.
- I understand that I will not be allowed to go to class until I am in compliance with the dress code. I understand that the amount of time spent out of class depends directly on how quickly I correct my dress code violation.
- I understand that if I am not compliant with the dress code my parents will be called to pick me up from school or bring appropriate clothing and supplies. I understand that my required supplies are included in my expected dress code compliance.
- I understand that the uniform policy begins on **August 14, 2017** for all students attending The Bridge to Success Academy at West Jax.
- I understand that I am expected to keep myself groomed by maintain proper appearance including haircuts on a regular basis.
- Jackets are to be worn unzipped at all times. **Hoodies are not allowed.**

**Parent Statement of Understanding and Agreement**

As the parent of a Bridge to Success Middle School student, I will support the new policy by:

- I willingly agree for him / her to abide by **ALL** provisions of the dress code.
- I understand that this is a non-negotiable policy and the dress code applies to **all** students.
- I understand that if my child is inappropriately dressed at any time, I will be contacted by the school each time the student is not in compliance with the uniform policy.
- I understand that my child will not be allowed to go to class until they are in compliance.
- I understand that my child will be **expected** to go to class when they are compliant with the dress code.
- I understand that if my child is not compliant with the dress code, I will be **required to come to the school to either bring appropriate clothing / supplies or to remove my child from the campus. I agree to comply with this requirement should the school call and inform me that my child is out of compliance with the dress code.**
- I further agree to supply the school with current information on how to reach me.

**Student Dress and Grooming (Uniform Policy)**

Administrators and teachers of the Duval County Public Schools shall enforce dress and grooming guidelines that promote the successful operation of the schools. **The site administration shall be the final judge as to neatness and cleanliness of wearing apparel and whether or not such apparel is appropriate, disruptive, distracting, or in violation of health and safety rules.**

Each student has the responsibility to dress appropriately for the school environment. Apparel, jewelry (such as body piercing(s) ornaments), hair, and general appearance shall not disrupt the classroom atmosphere, shall not be unusually provocative, and/or shall not violate health and safety rules of the school.

These guidelines for dress and grooming are provided to assist parents and shall apply to all students in Duval County Public Schools. Student dress and grooming shall be neat and clean, and follow the general guidelines below.

- Shoes must be worn with closed heels or back straps. However, bedroom shoes, slippers, and flip flops shall not be worn.
- Halter-tops, tank tops, backless tops, tops with thin or no straps or tops that show the midriff or expose the body are prohibited.
- See-through or mesh garments shall not be worn without appropriate undergarments.
- Form-fitting or overly tight clothing shall not be worn without appropriate outer garments.
Properly hemmed outer garments such as shorts, divided skirts, and dresses may be worn, provided they are not disruptive or distractive.

Garments including, but not limited to, such items as boxer shorts, traditionally designed as undergarments, may not be worn as outer garments.

Clothing and accessories shall not be worn if they display profanity, violence, lewd and obscene messages, sexually suggestive phrases or advertisements, phrases or symbols of alcohol, tobacco, drugs, or any other symbols, phrases or advertisements that would be offensive to common propriety or decency.

Head coverings, including but not limited to caps, hats, bandannas, hair curlers, and/or sunglasses, shall not be worn on school property unless required by a physician or authorized by school personnel.

The waistband of shorts, slacks, skirts, and similar garments shall not be worn below the hips.

Underwear, midriff skin, and back skin may not be exposed. If belts, suspenders, and straps are worn, they shall be worn in place and fastened.

Any articles of clothing or jewelry that may cause injury to oneself or to other students are not allowed.

Wearing apparel, jewelry (such as body piercing ornaments), hair, and general appearance shall not disrupt the classroom atmosphere, shall not be unusually provocative, and/or shall not violate health and safety rules of the school.

All students attending The Bridge to Success Academy must adhere to the adopted uniform policy for the 2017-2018 school year.

In addition, all students must adhere to these minimal guidelines for acceptable apparel and appearance. In order to maximize instructional time, students will be given an opportunity to immediately correct dress code violations.

This is an opportunity not a punishment!