

GREGORY DRIVE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Detra Tucker , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Gregory Drive Elementary School is to create partnerships amongst the school, families, and the community that will enhance the learning environment and strive to provide the highest quality educational opportunities. We will actively solicit and welcome parental participation to reach high levels of academic and social achievement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents will be asked to sign up to participate on a committee to provide feedback concerning the Title I programs. The Parent Involvement Committee is made up of a parent liaison and parent volunteers who meet as a group to work for the benefit of the school and the community. This committee will meet jointly with the SAC/PTA Committees due to overlapping goals. Parents will have the opportunity to provide input in the development of the school PIP, including making recommendations for parent activities, how PIP funds will be allocated, and school compact. Once the PIP has been approved and presented to parents, it will be placed on the school's website and hard copies will be available upon request.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	To meet the needs of students by outlining in their IEPs how parents can meet student's needs at home.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Agenda, handouts	Principal	September 2015	Face to Face
2	Develop and disseminate invitations	Principal and Assistant Principal	September 2015	Face to Face
3	Advertise/publicize event	All faculty and staff members	September 2015	Committee Review
4	Develop sign-in sheets	Principal	September 2015	Committee Review
5	Maintain documentation	Assistant Principal	September 2015	Annual Review

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: In an effort to increase participation in parental involvement activities at school, Gregory Drive Elementary will offer a total of 5 workshops for parents. Three of these workshops will take place in the evening and two activities will take place during the day. Many of the evening activities are conducive to the entire family attending. Therefore childcare is not needed. The day activities in which siblings are not allowed to attend, other than Parent Picnic, childcare will be provided.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Program on-line	Stephanie Gubbini	Parents will be provided Title I information via the school's website.	September 2015	Annual Survey
2	New Curriculum Duval Reads, Duval Math & FL State Standards	Detra Tucker, Teslin Malpress, and Classroom Teachers	Parents will be provided grade specific parent letters outlining ways to work with students at home.	September 2015 – June 2016	Annual Survey
3	Individual conferences	Classroom Teachers	The teachers will conduct individual conferences to discuss each child's assessment results	September 2015 – June 2016	Annual Survey
4	Annual Title I Meeting that is a face-to-face meeting/training session	Detra Tucker	Parents will be provided information for Parent Academy offered by the District	September 2015	Face to Face
5	Workshops - Strategies for working with the school	Detra Tucker, Teslin Malpress, & Teachers	Parents will participate in various workshops designed to explain grade level specific content	November 2015 – June 2016	Committee Review
6	Family Game Night	Classroom Teachers	Family game night gives families an opportunity to enjoy entertainment that tied with Literacy and Math. It creates an atmosphere of families coming	November 2015	Committee Review and Annual Survey

			together for the betterment of the organization and community.		
7	Reading Night Workshop	Classroom Teachers	Gregory Drive will encourage parents to participate in grade in grade level reading night . The strategies that will be provided will assist them with working with their child at home with reading. Teachers will provide parents with these strategies. Parents will get an opportunity to practice the strategies during the workshop period.	November 2015	Committee Review and Annual Survey
8	Math Night	Classroom Teachers	Gregory Drive will encourage parents to participate in grade level math night. The strategies that will be provided will assist them with working with their child at home with math. Teachers will provide parents with these strategies. Parents will get an opportunity to practice the strategies during the workshop period.	December 2015	Committee Review and Annual Survey
9	Science Night	Classroom Teachers	Gregory Drive will offer many activities for the curious scientist of all ages with lots of hands on activities. The activities will provide an opportunity for the students and their parents to work together conducting simple, inquiry based, age appropriate, hands on science activities, observe scientific demonstrations, and talk with teachers about the educational process.	March 2016	Committee Review and Annual Survey
10	Progress Monitoring – Hard copy	Classroom Teachers	Parents will receive a notification when their child is not performing proficiently in reading and math	Quarterly	Annual Review
11	School Choice Event	Detra Tucker, Teslin Malpress, Teachers	Parents will receive information about Duval County school choice programs.	January 2016	Committee Review

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Value of Parent Involvement	Administration	Included in the principal's Dolphin Enlightener weekly current event letter will be insert of of information that provide examples of best practices and value of parental involvement.	September 2015	Annual Survey
2	Communicating and working with Parents	Administration, teachers	Review with teachers ways to improve the communication between home and the school	December 2015	Annual Survey
3	Implementation and Coordination of Program	Administration, teachers, LEA	Improve the ability of staff to work effectively with parents	January 2016	Annual Survey
4	Building Ties between home and school	Administration, teachers, LEA	Improve the ability of staff to work effectively with parents	March 2016	Annual Survey
5	Cultural Sensitivity	Administration, teachers, LEA	Provide information to staff on various cultures	May 2016	Annual Survey

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The school has a parent resource center located in the media center. This area has education activities/games, file folder games, DVD movies & books, etc. for parent check-out. Teachers are encouraged to show this area to parents during parent conferences and recommend activities/games that are appropriate to assist in remediation with their child/children.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information is sent home to parents in a variety of ways. The primary delivery method for communicating with parents is the DCPS School Messenger and school outside bulletin board. Monthly newsletters and flyers about upcoming events are also methods that will be used to communicate to parents. In addition, we use the school's website to keep parents informed. Each teacher has a website in which they post current information about events occurring in their classrooms. In addition in the monthly newsletter each grade level explicitly states what academic concept to be taught

during reading, writing, math, and science throughout the month. At any time parents can request a parent/teacher conference with their child's teacher in order to discuss their child's education.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents are notified of programs, meeting, and other activities via the school's monthly newsletter, flyers, and reminder information which are placed in each child's agenda. Activities are planned for a variety of times so that all parents will have an opportunity to participate in various activities throughout the school year. A translator for Spanish is on staff and assists with making sure that parents receive the benefits of the activities being presented.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Recruit and train members of community-based and faith-based organizations on how to effectively tutor students in reading.	Teslin Malpress	This strategy will be used to assist us with the sub-groups of NCLB: Increase the percentage of children reading at proficiency for black, low social economic, and students with disabilities.	October 2015- June 2016

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how

parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Cooking with Reading and Math	1	27	Students are able to apply math while cooking to help with adding and subtracting fractions.
2	Family Fitness	1	33	Provide parents and students an opportunity to exercise their brain and help students retain information.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Cultural Sensitivity	1	45	Providing teachers training about cultures gives them the strategies to build relationship with students of all cultures.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language for our ELL students	Hire a Spanish Speaking Translator to be available
2	Economically Disadvantage Students	The school will provide a welcoming environment, door prizes and snacks when parents are invited and/or visiting the school. In addition, try to make every experience as positive so parents will not feel unvalued or overwhelmed when visiting our school.