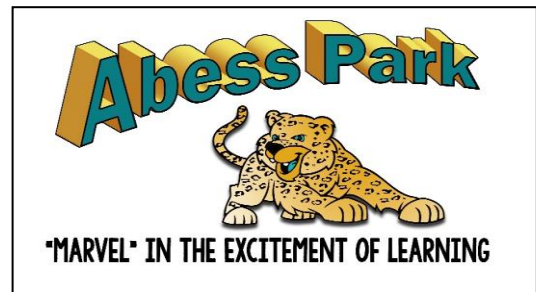


Abess Park Elementary

Academy of Science and Music

Kristin M. Shore, Principal

Success... All Students... All Standards!



Dear Parents,

It is with pleasure that we welcome you and your child back to school. We are all looking forward to a very exciting and rewarding year at Abess Park where we will “MARVEL in the Excitement of Learning!” In order to provide our students with the excellent educational climate they deserve, we have developed the attached Schoolwide Discipline Plan. This discipline plan will be in effect at all times.

It is in your child’s best interest that we work together concerning his/her education. We have already discussed this discipline plan with your child but would appreciate it if you would review it, and the Code of Student Conduct with him/her. Several updates were made to the Code of Conduct for Elementary Students this school year after gathering feedback from all stakeholder groups within the DCPS community.

Also, the Duval County Public Schools definition of bullying is: *Bullying means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees.* It is further defined as **unwanted, purposeful and repeated** written, verbal, nonverbal, electronic, or physical behavior, by a student or adult, that is **severe or pervasive** enough to create an intimidating, hostile, or offensive educational environment; cause discomfort or humiliation; or unreasonably interfere with the individual’s school performance or participation; and is often characterized by an **imbalance of power**. You may reach the district Bullying Report Hotline at 390-CALL (390-2255) and access Bullying/Harassment reporting form through the FOCUS Parent Portal.

Thank you for your support.

Sincerely,

Kristin M. Shore
Principal

CLASSROOM MANAGEMENT PLAN

CHAMPS, a proactive and positive approach to classroom management, will be used in grades Kindergarten through five. The plan informs students of the expectations during specific school/classroom activities and transitions. Students will be directed on **C**onversation level (from no talking at Level Zero to outside voices at Level Five), how to get **H**elp from the teacher or peers, the current **A**ctivity, **M**ovement allowed, and proper **P**articipation in the activity at hand. This plan will provide a visual reminder to students of appropriate behavior choices. Students will receive lessons on classroom and school behavior, such as the cafeteria, hallway, playground, and dismissal, during the first 20 days of school.

Our discipline plan in the classroom for PK-3rd grades is a clip management chart centered on our “Super Hero” theme. The behavior clip chart is used for students to monitor their own behavior. The plan includes 6 color-coded levels. All students start on Ready to Learn and have the opportunity to move their clothespin up and down the chart as the day progresses.

Blue Level 5 – Super Hero Status (Great Day)

Orange Level 4 – Flying High/Soaring (Good Day)

Green Level 3 – Ready to Fly/Gaining Power (Ready to Learn)

Purple Level 2 – Thunderbolt Warning (Warning)

Yellow Level 1 – Caution/Grounded (Parent Contact)

Red Level 0 – Danger Zone (Parent Contact/Possible Administrative Intervention)

If a student does not follow a class or school expectation, he/she will be asked to move the clothespin down to the next level. If a student makes a good choice or exceeds expectations, he or she will move the clothespin up to the next level. The goal is for the student to achieve level ‘Ready to Fly’ or higher. **On-task behavior is essential to the learning environment.**

The daily points will be added together to come up with a numeric score for the week. Kindergarten through 3rd grade will use a 25-point scale as follows:

25 points = A+	18-21 points = B	9-13 points = D
22-24 points = A	14-17 points = C	5-8 points = F

4th and 5th grade teachers will be using a traveling clipboard with a homeroom behavior chart clipped to it each week. The chart will travel with the students’ homeroom to all of their classes and the cafeteria. Students will “clip down” for not following classroom/school expectations. All of the expectations are based on CHAMPS-following directions, showing respect, and demonstrating responsibility.

4th and 5th grades will begin with 100 points each week and then use the chart to determine a weekly conduct grade. **Grade 4** will total each day’s student deductions and average them for the week. **Grade 5** will take off 10 points per infraction for the week. All students have the ability to earn back a negative mark by changing their behavior and making wiser choices. Using the chart will give parents and teachers a record of what type of negative behavior is occurring so they can develop ways to help the child be more successful.

Abess Park Elementary implements Positive Behavioral Intervention Support (PBIS) through the Multi-Tiered Support System (MTSS) program to assist our students in becoming the best citizens that they can be throughout their lives. PBIS is based on understanding why a problem behavior is occurring and then applying evidence-based strategies to increase academic performance, increase safety, decrease the problem behavior and establish a positive school culture. The MTSS team analyzes discipline data school-wide and in individual cases to identify problem areas, plan and teach interventions and reward students exhibiting the expected behavior(s). Abess Park Elementary uses PBIS as a positive intervention program to support students as they make short and long term goals regarding their behavior and to ensure that all students receive a safe and positive school environment.

RECOGNITIONS/REWARDS/INCENTIVES

Quarterly Awards Program

Students who earn an “A” in citizenship on their report card will receive a good citizenship pencil at the quarterly awards assembly.

Jaguar Store

Each day on “Ready to Fly” or higher equals one “Jaguar Buck.” Students use their Jaguar Bucks to purchase items from our school store, “The Jag Den”, selecting from an array of toys, games, school supplies, etc. Students may “bank” their Jaguar Bucks to purchase costlier items.

Student of the Month

The homeroom teachers will select a student from their classrooms each month based on their effort, participation, improvement, leadership and community caring. A picture of the student is placed on the Student of the Month bulletin board. At the end of the month a reception is held in honor of the selected students.

Kids of Character

The homeroom teachers will select a student from their classrooms each month who goes above and beyond to display the character trait of the month. At the end of the month a celebration is held with the selected students.

Grade Level/Classroom Incentives

Teachers reward students who display appropriate behavior with special treats, Lunch Bunch, field experiences, Fun Friday, etc. (Please refer to individual classroom management plans.)

Positive Referral

Students are recognized by staff members for achievements in academics and/or behaviors. Actions are taken by administration to celebrate their accomplishments.

No Referral Reward

Students are rewarded at the end of each semester for not receiving a referral.

SCHOOL-WIDE DISCIPLINE PLAN

In an effort to accomplish the goal of planning specific rules for behavior and expectations for our students at Abess Park Elementary School the following School-wide Plan will be implemented.

ESSENTIAL 4 GUIDELINES FOR SUCCESS

As students of Abess Park Elementary School, we will:

1. Be respectful
2. Be responsible
3. Be trustworthy
4. Be a leader

CAFETERIA EXPECTATIONS

As students of Abess Park Elementary School, we will:

1. Follow directions the first time they are given
2. Stay seated at all times
3. Walk, don't run inside the cafeteria
4. Talk at Voice Level 1 or 2 when table is on green cup
5. Talk to the person next to you or across from you only
6. Raise your hand for assistance
7. Respect the cafeteria monitor and adults at all times
8. Clean up your area

CONSEQUENCES/CAFETERIA

Student behavior in the cafeteria, both positive and negative, will transfer to their classroom behavior chart. Continued inappropriate behavior will result in removal from the table to an isolated area, time out in the office or a referral to an administrator.

ATTENDANCE POLICY

Students with excessive absences from school (five [5] unexcused within a calendar month or ten [10] within ninety [90] days) the Principal or designee will notify the AIT (Attendance Intervention Team) to schedule a conference with the parent/guardian and the student. Students with fifteen (15) or more absences within a ninety (90) day period will be referred to the State Attorney's Truancy Arbitration Program.

TARDY POLICY

Student tardies will be recorded in the attendance register and become part of the student's permanent record. **Students will be referred to an administrator when he/she has been tardy more than five (5) times during a grading period.**

SCHOOLWIDE DISCIPLINE PLAN

GRADES KINDERGARTEN THROUGH FIVE

ADMINISTRATIVE INTERVENTIONS

After teacher interventions students will be referred to an administrator for a disciplinary action as indicated in the Student Code of Conduct. Disciplinary actions include:

- Warning
- Conference with student
- Conference with parent
- Cafeteria Detail (30-minute period assisting in cafeteria cleaning)
- Behavior Contract
- Mentoring
- Referral to School Counselor
- Small Group Counseling
- Individual Counseling (depending on need)
- PBS with Identified Students
- Referral to Full Service School
- Class Suspension (temporarily assigned to another classroom on the same grade level)
- Cafeteria Suspension (temporarily assigned to eat breakfast/lunch in the office)
- Time Out in Office
- Student Option for Success, SOS
(after-school counseling program for multiple Class II offences for students and parents)
- Assignment to Alternative School Maddie V. Rutherford (4th & 5th grades only)
- Suspension from school

PLEASE NOTE:

1. Appropriate school behavior is expected of all students.
2. Students who fight may be automatically suspended from school depending on the circumstances and severity of the fight.
4. *THE ADMINISTRATOR'S DISCRETION IS IN EFFECT FOR THE MANAGEMENT OF THIS DISCIPLINE PLAN.*