



NCAA CLEARINGHOUSE REGISTRATION

How to Register

If you want to play NCAA sports at a Division I or II school, you need to register for a Certification Account with the NCAA Eligibility Center. College-bound student athletes in Division III can also create a Profile Page to receive important updates about being a student athlete and preparing for college. Students who are not sure which division they want to compete in can create a Profile Page and transition to a Certification Account if they decide to play Division I or II sports. **If you have questions about your eligibility or the registration process, please call 1-877-262-1492.**

What you need before you register:

- **Valid email address** the student checks frequently and will have access to after high school.
- **Basic education history**, including a list of all high schools or secondary schools you have attended and the dates during which you attended them.
- **Sports participation history (Certification Accounts only)**, including details about any teams with which you have practiced or played or events in which you participated, as well as information about any individuals that have advised you or marketed your skills.
- **Payment (Certification Accounts only)**. The registration fee is \$90 for students from the United States and its territories, and Canada.
Some students may be eligible for a fee waiver.

Online Registration:

- Allow at least 30 to 45 minutes to register completely for a Certification Account, and 15 to 30 minutes to create a Profile Page. If you need to exit and come back at a later time, you can save and exit once your account has been created.



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Online Registration continued:

■ **Register with the NCAA Eligibility Center by following these steps:**

- 1) Visit eligibilitycenter.org and read the two account descriptions.
- 2) Decide if you would like to sign up with a Certification Account or Profile Page. If you plan to compete at an NCAA Division I or II school, select the “Create an Account” button. If you plan to compete at an NCAA Division III school or are currently unsure where you want to compete, select the “Create a Profile Page”.
Reminder: you may transition from a Profile Page to a Certification Account, but may not move from a Certification Account to a Profile Page.
- 3) On the next page, provide a valid email address to create either account and begin the registration process. Be sure you provide an email address that you check frequently and will be active even after you complete high school.
- 4) Check your email inbox for an email containing a verification code and return to eligibilitycenter.org. Enter your verification code and continue registering.
- 5) Complete the Account, Basic Information and Contact Pages.

Note 1: Certification Accounts will be prompted to pay the nonrefundable registration fee. Students have 30 days after receiving a verification code to pay before their account is dropped out of the system. After submitting payment, return to your Dashboard to complete registration.

Note 2: Your Certification Account will be eligible for processing once the nonrefundable registration fee is paid or waived. You must pay online by debit, credit card or e-check. The registration fee is \$90 for students from the United States and its territories, and Canada. Profile Pages do NOT need to pay unless they transition to a Certification Account. You are eligible for a registration fee waiver if you have received a waiver of the SAT or ACT fee. You must have an authorized high school official submit your fee waiver documentation online after you complete your registration.

- 6) Both accounts types will be prompted to enter their most recent school(s) information. After entering School information, Certification Accounts will be taken to the Sports page. Please select the sport(s) you plan to compete in and continue to answer the Sports questions.
- 7) After completing the School section (Profile Pages) and Sports section (Certification Accounts) you will be taken back to your Dashboard.