

# SCHEDULING PLAN 2024-2025

29  
FEB

## GRADE LEVEL MEETINGS

School Counseling Team will meet with 9th-11th grade students. Course forms will go home with students. Individual meetings available by request.

4  
MAR

## COURSE FORMS DUE

Return Course Request Forms with parent signature to either IB Coordinator or School Counseling office by March 4. If form is not returned with parent signature by March 4, the School Counseling office or IB Coordinator will select student's schedule.

1  
AUG

## TENTATIVE SCHEDULE AVAILABLE

Check Focus for your tentative course schedule. Schedule changes can be requested via the Change Schedule Request Form which will be available in Focus or on website on Aug 1.

7  
AUG

## FINAL DAY FOR SCHEDULE CHANGES

NO COURSE REQUEST FORMS WILL BE ACCEPTED AFTER AUGUST 7. Official schedules are released at orientation.

**NOTE:** Once released, we will not accept requests for the purpose of teacher change, change of elective or lunch period, or period change. We work extremely hard to provide course schedules that meet the needs of our students.