Jacksonville Beach Elementary SAC Meeting  
Tuesday, November 3rd, 2020 at 7:50 AM  
JBE Professional Library (held virtually via Go To Meeting)

1. Meeting Call to Order (7:55 AM) / Determination of Quorum (See Sign-in Sheet)
2. Adoption of Agenda
3. Introduction & Welcome: Principal Cameron Mattingly
4. Public Comments: All public comments were to be directed to Ms. Andrews at andrewsk@duvalschools.org. There were none submitted.
5. Adoption of the Minutes – October 2020: Minutes were sent to all SAC members prior to the meeting for review. The minutes were also displayed via the online platform for attendees to read prior to the motion. During the last meeting, the agenda included: adoption of the minutes from 10/6/20, elections of our SAC officers, approval of 2020-2021 School Improvement Plan, budget allocations from Fall Budget Window, review of new hires in 2020-2021, approval of SAI allocation funds for intervention and tutoring, review of 2020-2021 baseline data and comparison to school-based targets, pilot of Lexia Core 5 reading program for K-3rd, start of survey development and scheduling focus group sessions, review of role of Media Specialist, celebration for recent awards, and information shared from the PTO. Laura Cauley motioned to approve the Sept. 2020 minutes as read. Motion was seconded and passed by Lynda Taylor. The motion was unanimously approved.

6. Review of SAC Officers:
   6.1. Approved SAC Members as of 11/3/20 (membership not to exceed 20)
   Chair --- Elleanor Swartz  
   Vice-Chair--- Laura Cauley  
   Secretary---Open  
   FOJBE PTO President—Jaime Shachter  
   Additional Parents (up to 6)---Anna Moon  
   Additional Parents (up to 6)---Haripriya Ramesh  
   Additional Parents (up to 6)---Bhavini Kuverji  
   Additional Parents (up to 6)---Amee Bailey  
   Additional Parents (up to 6)---Carlos Parada  
   Additional Parents (up to 6)---Vaishali Patel  
   Alternate Voting Member—Jonathan Beckham  
   Community Members (up to 4)---Hongying Song  
   Community Members (up to 4)---Deb Holden (alternate voting member)  
   Community Members (up to 4)---Open  
   Community Members (up to 4)---Open  
   Faculty Members:  
   Principal: Cameron Mattingly  
   Assistant Principal: Edna Chatman (alternate)  
   K: Debbie Luce  
   1st: Nilda Allen  
   2nd: Carie Skube  
   3rd: Barbara Oglesby  
   4th: Brandy Davis  
   5th: Lynda Taylor
6.2 Finalizing Stakeholder Feedback for Development of Regional Survey & Focus Groups: As of last month, feedback was given that focus groups should be held in the PM and be done based on geographical areas of the city. Ms. Mattingly is pledging to complete focus groups prior to Thanksgiving Break. Regional focus groups will be split into the following: Beaches/Intercoastal West (November 18th), Baymeadows/Southside/Mandarin (November 19th), and Downtown/Westside/Northside/Arlington (November 20th). The sessions will be held from 5:30-6:30 p.m. and should capture everyone who is interested in logging into the Go To Meeting sessions. Information about the sessions will be sent out to parents soon. The hope is to engage stakeholders in improving Parent Connectedness (focus from 5 Essentials Survey) and to find spokespeople who will attend next month’s meeting.

6.3 Finalizing Stakeholder Feedback for Development of JBE Survey (F2F & DHR): In an effort to assess parent feedback anonymously related to Parent Connectedness, a SAC survey will be going out in addition to holding focus groups. Members of SAC and PTO have emailed recommended questions to Ms. Mattingly and were displayed on the screen for review by the committee. Mrs. Taylor clarified that this survey is not through the district. The purpose of this survey is to proactively improve scores prior to the next administration of the 5 Essentials Survey. Parents have provided feedback that we need to collect quantitative and qualitative ratings. The suggestions for questions were verbally read for those attendees on mobile devices. Mrs. Cauley suggested to make the questions geared toward various people and events to get more targeted feedback. Ms. Mattingly will send out Parent Connectedness sections from the 5 Essentials Survey from 2019-2020 when sending out the survey in order for parents to understand the definition of connectedness. The survey will involve delineation by DHR/F2F and years at school to perhaps give some context to the data being collected.

7. New Business

7.1 Review of PMA #1 Data & District Predictions (Comparison to School-Based Targets): PMA #1 data was collected in mid-October and represent how students have responded to 1st quarter instruction. Grade level PMA data by standard (baseline if available and PMA #1 scores) were displayed for attendees. The values for 3rd-5th ELA, 3rd-5th Math, and 5th Science were reviewed. Significant improvements or declines were pointed out as data were reviewed. Common data trends were also pointed out (i.e. some low Nature of Science standards, Main Idea/Key Details low across several grade levels). Teachers will be working with interventionists to identify standards that need to be retaught from the beginning of the school year. Mrs. Cauley inquired if the data points are aligned with what we usually see this time of the year. Ms. Mattingly reported that the data is pretty much aligned to the norm, but teachers are in the process of breaking down the data by DHR and F2F. Teachers often don’t have the same ability to review students working in the moment then they are DHR versus F2F. Ms. Mattingly displayed the district prediction based on PMA #1 data with comparison data from like schools. It was reiterated that 5th grade will solely make up 5 out of 7 school grade components and represent the highest rate of being DHR. JBE is slated to have 604 out of 700 points (86%). For ELA, the major focus will be on overall learning gains since the other scores are aligned with our goals. For Math, the major focus will be on the overall and LPQ learning gains since the scores are far off from the goals. We have already achieved our goal in Science proficiency. The school goal is 647 (92%).

7.2 Change in Structure for JBE Grade Levels/Programs for 2021-2022: At JBE, we are top heavy, meaning that a large amount of students are taken in for their 4th grade year. The plan is to shift where we are intaking students at various grade levels by cutting one class
from 4th and 5th to increase the number of classrooms in the primary levels. The classes would be moved to 3rd grade and 1st grade (gifted). This will help to alleviate our waiting lists for the primary grades and get parents in while they are excited about being at JBE. This potential plan has been discussed through various forums (Leadership Team, SDMT, grade level teams). Mrs. Taylor and Mrs. Skube reported out about their grade level discussions in support of the plan. As we proceed, there will be some after-effects (i.e. changing teachers to other grade levels, higher class size in 5th for one year). The numbers of “homegrown” gifted students from Kindergarten have been dwindling each year, so making this shift could help us to increase our gifted numbers specifically in 1st grade. Mrs. Luce mentioned that this may help with social/emotional functioning of students with them coming into school earlier to make friends and connections.

8. Reports
   • Principal—Cameron Mattingly
     o Self-Care November for Teachers/Staff: This year has been very stressful and overwhelming for everyone, so there will be a daily theme for wellness/self-care at the school for employees during the month of November. PTO has been very influential in helping us to pay for many of the activities.
     o Review of Supplemental Programs at JBE for Support of Student Achievement: Ms. Mattingly reviewed the various district and school-based programs being used with students and the purpose of each program:
       • Whoo’s Reading (2nd-5th)—School-Based Purchase
       • Achieve 3000 (3rd-5th)—District Purchase
       • Lexia (K-3rd)—District Pilot for the 2020-2021 school year
       • iReady Reading & Math (K-5th)
       • Brain Pop (K-5th)—School-Based Purchase
       • Write Score (3rd-5th)—School-Based Purchase
       • Freckle (3rd-5th)—District Purchase for 4th & 5th, School-Based Purchase for 3rd
       • Penda (3rd-5th)—District Purchase
   • Five Star Award – Canceled for 2020-2021 School Year!
   • FOJBE PTO- Mrs. Shachter reported that PTO completed the Virtual Bring Your Dads to School Day and received positive feedback. PTO looks forward to involving parents more with the school using this type of event in the future. Invention Convention participation was slightly lower than in years past, but still great! A video of the winners will be sent out soon! The PTO is currently seeking input through the School Improvement Survey which will dictate how fundraising dollars are spent. The Veteran’s Day Celebration is coming up next week. The PTO will be creating a slideshow of JBE military families to recognize them. The Talent Show will be done virtually, and there will be two unique viewings of those shows. This Friday, 11/6/20, will be the next PTO Meeting through Zoom at 12:30 p.m.
   • Wellness – The Wellness Committee is currently holding the Halloween Candy Drive to support local community organizations for those in need. Members are brainstorming ideas for DHR and F2F students involved in the Buddy Program. The Lead Wellness Parent is currently developing a resource packet for parents that could support their willingness to facilitate wellness lessons virtually in the classroom. Volunteer options will be sent out soon when resources are created.
9. Open Agenda—Comments from the Floor: Mrs. Bailey asked when parents will need to make the decision to return to school for the 3rd quarter. There has been no information sent out by the district as of today, but it is predicted to be around Thanksgiving Break. Mrs. Bailey also asked about the possibility of setting up a Virtual Middle School Night in January. Ms. Camacho will take the lead on setting this event up, and information will be sent out when the details are finalized. Mrs. Patel had a concern about the teacher being quarantined for such a long period of time and having to learn from the substitute teacher. She was asking whether all students can be quarantined if their teacher is out. The virtual students seem to have been kept on track while F2F is getting behind. Ms. Mattingly described the process of contact tracing and quarantining. When teachers are quarantined, they are in close contact with the substitute teachers to ensure that students have all that they need to keep student learning. The individuals who have to be quarantined are determined by DOH. Mrs. Swartz mentioned that a video message from admin would be helpful to maintain connection with students and families.

10. Next Meeting: December 1st, 2020 (7:50 a.m.) via Go To Meeting or F2F (TBD): The way in which SAC will meet next month will be based on the Executive Order from the Governor.

11. Adjourn (8:50 a.m.)

Read: ______________ Date: ______________________

Corrected: __________ Date: ______________________