

Prepayment Refund

DATE _____

- ❖ If you chose to use the myLunchMoney.com "**Smart Pay**" feature you must disable it or remove the student from MyLunchMoney.com before we can refund your account. If this has not been completed you may automatically be charged for another prepayment.

REQUEST: REFUND TRANSFER

Student Name _____ Student ID _____

Student Name _____ Student ID _____

Student Name _____ Student ID _____

Total amount of refund/transfer: \$ _____

If Transfer: From: _____ To: _____ Amt: _____

From: _____ To: _____ Amt: _____

Mailing Address: _____

Phone: _____

Parent Email Address: _____

Parent Name: _____

Parent/ Guardian Signature: _____

Form can be Faxed to 904-732-5157 or emailed to FoodService@DuvalSchools.org

Mailing Address:
2924 Knights Lane East
Jacksonville, FL 32216
904-732-5145

DCPS Internal Mail:
Site 3275 – Food Service – F&R