

Venetia Elementary  
School of the Medical Arts  
SAC Meeting Minutes  
August 31, 2020

- I. Welcome/Introductions  
Ms. Chatman welcomed everyone to the meeting and participants introduced themselves and their stated their connection to the school. In attendance today: Ms. Chatman, Ms. Lewis, Ms. Cashore, Mr. Rockward, Ms. Montoya, Ms. Isaacs, Ms. Stuckey, Mr. Booth
- II. Election of Parent Members  
SAC elected Ms. Montoya and Ms. Isaacs as new parent members.
- III. Election of Chairperson, Vice Chairperson, and Secretary  
Mr. Washington was nominated and elected as SAC Chairperson. Mr. Rockward was nominated and elected as SAC Vice Chairperson. Ms. Stuckey was nominated and elected as SAC secretary.
- IV. Minutes  
No previous meeting minutes to review at this time.
- V. Training on SAC Purpose/SAC By-laws  
Ms. Chatman described the purpose of SAC (a group of stakeholders including staff, parents, and community members) and their role in the improvement of the school. The SAC by-laws were reviewed by members and approved.
- VI. SAC Goals  
Ms. Chatman stated that the main goal for SAC this year is to promote safety and wellness (physical and mental health) for the Venetia students this year. Please let Ms. Chatman know if there are any other suggestions in regards to this year's SAC goal or other goals that could be achieved.
- VII. Chairperson's Report  
No report at this time.
- VIII. Principal Report  
The first days of school this year have been successful. 200 students are attending school through face to face instruction. 180 students are currently enrolled in the virtual option. Some parents have raised concerns about the amount of time virtual students are spending online, so Venetia staff are working on ways to troubleshoot this issue.

The school has an isolation room for students who are experiencing symptoms of illness. Students who are unwell will wait in the isolation room until a parent can pick them up. Students can return to school with documentation from a doctor's visit or until ten days have passed.

IX. School Improvement Plan

The two goals on the School Improvement Plan for the 2020-2021 school year are 1) Standards aligned instruction- ensuring that student work is being aligned to instructional standards and 2) increase the quality of student discussion in relation to standards and student work.

X. School Improvement Funds

No information at this time.

XI. Medical Arts Magnet

The magnet tag line for the school is "Healthy Lives, Strong Minds." Medical arts standards are integrated into the science curriculum, students learn about medical careers, and Venetia has a partnership with Orange Park Medical Center.

XII. Title I

Assistant Principal, Mr. Booth gave an overview of Title I. Title I is federal funding that can be used to benefit the school in a variety of ways. Currently, Venetia is using Title I funds to assist in funding salary positions and parental involvement activities.

XIII. School Counselor Update

Ms. Lewis is focusing on balancing time between face to face students and virtual students. She will be meeting with small groups of students to provide support and limit the groups to students from the same class in order to assist with contact tracing. Classroom lessons have begun and ELL and 504 information is being updated and will be due in October.

XIV. MFLC

Ms. Cashore is also working on balancing time with face to face students and virtual students from military families. She has been able to connect with 65 face to face students. There are currently 50 virtual students. She will work on meeting in small groups of 4 from the same class.

XV. Upcoming Events

September 7<sup>th</sup>- Labor Day  
September 10<sup>th</sup> -Open House (virtually on Teams)  
September 18<sup>th</sup>- Reading Kickoff  
September 25<sup>th</sup>- Fall Picture Day  
September 28<sup>th</sup>- Next SAC meeting

XVI. Other business

XVII. Public Comments

A question was raised by a parent regarding how virtual students will take fall pictures. Once there is a plan in place, Ms. Chatman will notify all stakeholders.