

WESTVIEW K-8 Title I, Part A Parental Involvement Plan

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Westview K-8 School mission is to provide students with academic excellence in every classroom, everyday, for every student. The parental involvement Plan will provide numerous opportunities to engage parents and community members in the educational process that will lead to an increase in academic achievement for all students.

Westview K-8 will work to achieve this by conducting at least two parent involvement activities per nine weeks. These activities will be designed to educate parents, Grandparents, and guardians on how to become more involved academically and socially.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Westview K-8 School will offer workshops each month to provide parents with strategies to increase their awareness of the educational process. The Parent Teacher Association and School Advisory Council were invited to participate in the implementation of the Parent Involvement Plan. Additionally, during monthly SAC and PTA meetings parents will review the plan to provide feedback and suggestions for past and future activities. Monthly calendars, school website, school messenger and the school marquee will be used to notify parents of upcoming school and school-related community events.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Guidance Counselor and ESE Teacher Lead Teacher schedule one-on-one conference with parents of Students with Disabilities. They educate the parents to the ESE programs, requirements, and accommodations. Follow up meetings are coordinated through the RTI or MRT committees. Regularly scheduled progress reports keep parents informed of their child's progress.
2	Title 1	Instructional Coaches will host parent workshops. Parents will have the opportunity to learn new instructional strategies

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or

targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertise Meeting on School M	Debbie Mungin	August 2016-September 2016	Picture of Marquee
2	Develop Meeting Agenda	Candi Sweet/ Raven Jones	September 2016	Copy of Presentation
3	Develop presentation and handouts	Candi Sweet/ Raven Jones	August 2016	Copy of Presentation and handouts
4	Survey and Feedback Form	Candi Sweet/ Raven Jones	August 2016	Chart of survey results
5	Invite Parents via School Messenger	Claire St. Amand	August 2016-September 2016	Messenger Log

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Westview K-8 will survey parents to determine the best time to meet based on parent and community members' schedules. Parent Involvement activities will be held before, during and after school to accommodate the schedule of all parents. As a result of Westview K-8 being a neighborhood school, and a majority of parents living in close proximity to the school, transportation is not needed for parent involvement activities. Additionally, there will be a small space designated for child care at each Parent Involvement activity.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title 1 Programs: Annual Title 1 Meeting	Candi Sweet/ Raven Jones	Each year the school will hold an open development meeting with parents, faculty/staff, and other relevant stakeholders to develop the Parent Involvement Plan. Parents and Stakeholders will collaborate with school faculty/staff to develop opportunities to increase parental involvement in the daily operations of the school, increase parental understanding of school functions and norms, and increase parental support of the overall school and individual student's academic goals.	September 8, 2016	Parent Surveys and Sign In Sheet

2	Math/Sci Workshop K-5	Hollie Taylor/Jennifer Thomas	This activity will expose parents to the Math and Science curriculum and help them understand how Math and Science concepts are embedded in to instruction. Parents will learn fun, stress free strategies to help reinforce concepts taught during the school day.	October 25, 2016	Parent Survey and Sign In Sheet
3	Math/Sci Workshop 6-8	Emma Pugh/Myra Wright	This activity will expose parents to the Math and Science curriculum and help them understand how Math and Science concepts are embedded in to instruction. Parents will learn fun, stress free strategies to help reinforce concepts taught during the school day.	October 27, 2016	Parent Survey and Sign In Sheet
4	Family Literacy Workshop K-5	Jennifer Thomas	This activity will expose parents to ELA curriculum and help them understand how ELA plays a role across content areas. Parents will learn fun stress free strategies to help reinforce concepts taught through out the school day.	November 15, 2016	Parent Survey and Sign In Sheet
5	Family Literacy Workshop 6-8	Myra Wright	This activity will expose parents to ELA curriculum and help them understand how ELA plays a role across content areas. Parents will learn fun stress free strategies to help reinforce concepts taught through out the school day.	November 17, 2016	Parent Survey and Sign In Sheet
6	I-Ready Parent Workshop K-5	Jennifer Thomas	This activity will help parents to understand how benchmark data is collected, and how it is used to drive instruction. Parents will learn to interpret assessment results to help their students focus on areas of academic concern during home learning and review.	December 6, 2016	Parent Survey and Sign In Sheet
7	I-Ready Parent Workshop 6-8	Myra Wright	This activity will help parents to understand how benchmark data is collected, and how it is used to drive instruction. Parents will learn to interpret assessment results to help their students focus on areas of academic concern during home learning and review	December 8, 2016	Parent Survey and Sign In Sheet
8	FSA, FCAT-SCI Parent Workshop 3-8	Taylor, Pugh, Thomas, Wright	This activity will help parents to understand how benchmark data is collected, and how it is used to drive instruction. Parents will learn to interpret assessment results to help their students focus on areas of academic concern during home learning and review	January 10, 2017	Parent Survey and Sign In Sheet
9	Reading Readiness: 3-8	Taylor, Pugh, Thomas, Wright	This activity will assist parents in understanding how to aid their students in Reading preparedness. Parents will learn Reading strategies related to Comprehension, Vocabulary, as well as how to cite textual evidence.	January 26, 2017	Parent Survey and Sign In Sheet
10	Achieve 3000 Parent Workshop K-5	Jennifer Thomas	This activity will help parents to understand how Achieve 3000 data is collected, and how it is used to drive instruction. Parents will learn to interpret	February 14, 2017	Parent Survey and Sign In Sheet

			assessment results to help their students focus on areas of academic concern during home learning and review.		
11	Achieve 3000 Parent Workshop 6-8	Myra Wright	This activity will help parents to understand how Achieve 3000 data is collected, and how it is used to drive instruction. Parents will learn to interpret assessment results to help their students focus on areas of academic concern during home learning and review.	February 16, 2017	Parent Survey and Sign In Sheet
12	FOCUS: Parent Workshop K-5	Taylor/Pugh, Thomas, Wright, Sweet	This activity will assist parents in registering for and understand the Parent Portal/FOCUS account.	March 14, 2017	Parent Survey and Sign In Sheet
13	FOCUS: Parent Workshop 6-8	Taylor, Pugh, Thomas, Wright, Sweet	This activity will assist parents in registering for and understand the Parent Portal/FOCUS account.	April 11, 2017	Parent Survey and Sign In Sheet

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	How to Effectively Utilize Volunteers	Jeravon Wheeler	This training will increase the effectiveness and impact of parent volunteers on school efficiency, student safety, and student engagement. Teachers will learn to strategically utilize parent volunteers to gain the maximum impact on the school environment.	April 2016	Positive relationship between parents and teachers
2	Building Positive Relationships with Parents	Claire St. Amand	This activity will help teachers understand how to build positive relationships with parents and family members, and how to utilize those positive relationships to engage family members in individual student achievement goals.	April 2016	Postive relationships between parents, students and teachers
3	RTI: More than an Acronym	Christy Ash, Raven Jones	Increased faculty understanding of the RTI process, and how to keep parents informed and involved. This will impact student achievement by increasing the effectiveness of the Child Find program, and providing qualifying students with greater classroom support.	February 2016	Entrance and Exit Tickets

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will have ongoing access to online Parent Portal, volunteer applications, and notice of upcoming events that will be located on the school's website. Parents will have access to a computer, and education materials and resources they may check out. These items will be located in the Parent Resource Room.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Westview K-8 utilizes a variety of techniques to communicate with parents. During the annual Title 1 meeting parents are informed of the Vision for Parental Involvement, and activities for the year are highlighted. Additionally, parents receive monthly calendars, flyers, website updates, automated messenger blasts, and school marquee updates in an effort to keep parents informed of upcoming school activities. Parent Teacher Association and School Advisory Council Meetings are also used to inform parents of upcoming events. Parents are informed about students academic progress through progress reports, bi-weekly green folders, data chats, and teacher websites. Additionally, all parents are informed about the Parent Portal. A parent computer is also located in the main office to assist parents with accessing the portal to help them stay up to date with information regarding their student's academic performance.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Westview K-8 will disseminate information related to school activities and parent workshops via, school website, monthly calendars, automated School Messenger, school marquee, and student agendas. All written copies of communication will be placed in the parental involvement audit box for review as needed.

Additionally, written communications will be translated in Spanish.

Additionally, parents with disabilities will be provided accommodations for parental

involvement activities as needed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title 1 Program: Annual Title 1 Meeting	1	320	Increase Parental Involvement
2	Parent Education Workshops	3	20	Increase Parental Involvement
3	Community Event: Spring Easter Egg hunt	1	200	Increase Parental Involvement
4	Primary Literacy Day: Building Fluency and Stamina in Young Readers	1	30	Increase Parental Involvement
5	Family Wax Museum Showcase	1	52	Increase Parental Involvement
6	Family Literacy Night	1	36	Increase Parental Involvement
7	Family Math and Science Night	1	24	Increase Parental Involvement
8	CSS Parent Appreciation	1	60	Increase Parental Involvement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	How to Effectively Utilize Volunteers	1	160	Positive Relationships between Parents and Teachers
2	Building Positive Relations	1	160	Positive Relationships between Parents and Teachers

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Childcare	Christ Church will provide child care for parent events
2	Conflict with Work/ Other	The school will schedule events at different times throughout the school

	Scheduled Activities	year. Major events may be offered more than one time, depending on stakeholder demand.
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	Doughnuts for Dads/ Muffins for Moms. Parents were able to enjoy a relaxed and positive atmosphere at the school, with their students. The activity fostered positive interactions between teachers and parents, and provided an opportunity for free interaction between the two groups.
2	Professional Development	PD How to Effectively Use Volunteers. The activity helped teachers to understand how to get the most benefit from their parent volunteers, and how to effectively incorporate them into their classrooms.
