

# WESTVIEW K-8

CLAIRE ST. AMAND  
PRINCIPAL



BLAZING NEW  
TRAILS!

August 2018

Dear Parents/Guardians,

Welcome Back to Westview PreK-8 2018-2019 school year! I am so happy to be the principal again. Please remember that anything that is occurring at school can be accessed through the school's website. The website is <https://dcps.duvalschools.org/westview>. This year we are welcoming two VPK blended classrooms while continuing to have grades K-8 and three ESE self-contained units.

As I always say, if my students don't feel safe they can't learn; if the teachers don't feel safe, they can't teach. Therefore, we have several procedures in place to continue to keep our campus, students, faculty, and all stakeholders safe. All students are required to have clear or mesh backpacks. Young ladies can still have small purses and all students can bring their lunchboxes as usual.

To continue to keep the campus secure, all visitors must enter and leave through the main entrance in the front of the school near the main office. Moreover, you must have on a visitor pass. Please note that starting the second week of school, if a student is brought to campus after 8:30AM, they need to be brought to the main office and a staff member will escort them to their classroom. We welcome parents/guardians coming to eat lunch with their child, going on field trips, or participating in any activity that occurs at Westview or involves Westview students. As per district policy, you must complete the volunteer form and be approved before participating in any of these activities. I highly recommend that you complete the volunteer form sooner than later as it takes at least ten days to go through the process. The volunteer form can be found on Duval County's website. Once you have completed it, you can call the school to check to make sure the status is complete and you are approved. All this information can also be found in the Student Handbook on Westview's website. However, please note that dismissal will not begin until 2:45PM, unless students are in any of the PreK programs, which will dismiss at 2:30.

Lastly, I would like to welcome Ms. Kelly York to the administrative team. Ms. York is the assistant principal of PreK-4<sup>th</sup> grades and ESE. Ms. Wheeler returns as the assistant principal of 5<sup>th</sup>-8<sup>th</sup> grades. They will continue to be the primary contact for your students. However, I am available as well. My office hours are 7:30-8:30 and 3:15-4:15 each day. You are always welcome to call my secretary, Ms. Mungin, to schedule an appointment as that will guarantee that I am available.

I am truly honored to be principal of Westview PreK-8 again this year. I look forward to continuing to develop a partnership with our school and you. If you ever have any questions, please do not hesitate to reach out to us.

Sincerely,

Claire St. Amand  
Principal, Westview PreK-8  
904-573-1082