

Mrs. Grace D. Bateh / Guidance/ Records/ Registration

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DUVAL COUNTY WEBSITE:

WWW.DUVALSCHOOLS.ORG

PLEASE REFER TO THIS WEBSITE FOR THE FOLLOWING:

TRANSPORTATION / 858-6200

CREATE A FOCUS ACCOUNT

CALENDAR/ LUNCHES (free/reduced dept. #732-5145)

SCHOOL'S PERSONAL WEBSITE/click on district search/select a school. Click on Middle Schools and find Twin Lakes Middle

FOCUS PORTAL (PARENT GRADE PROGRAM)

GO TO THE DCPS WEBSITE UNDER DEPARTMENTS AND CLICK ON ONEVIEW. CLICK TO SET UP AN ACCOUNT AND FOLLOW THE INSTRUCTIONS ON THE WEBSITE. YOU SHOULD GET AN EMAIL TO CONFIRM ALL IS SET UP AND COMPLETE.

MAGNET / SPECIAL ASSIGNMENT

You must contact the magnet office at 390-2082 / FAX # 390-2070 your cancellation of Magnet/Charter or any Special Assignment. **Must be done in order for TLAM School to enroll your child. CLEAR OR MESH BACKPACKS ONLY**

TLAM WEBSITE: [Http://dcps.duvalschools.org/tlam](http://dcps.duvalschools.org/tlam)

REGISTRATION REQUIREMENTS:

- **Proof of Residency Requirements**

Proof of residence is required before a student is enrolled in his/her properly assigned school. For registration and subsequent enrollment, the parent or legal guardian must complete the district's student registration form and submit:

2 (two) documents from the sources listed in Column A (both sources of information must match)

Or

1 (one) document from Column A and 2 (two) documents from Column B (all sources of information must match).

For extraordinary circumstances, please contact the District's Pupil Assignment Office/School Choice office directly for further clarification regarding other accepted official identification sources not listed below.

Column A

Jacksonville Electric Authority (JEA) Bill
or TECO Bill

Mortgage Agreement (or closing
statement)

Lease Agreement (from a company, or
*private individual)

Driver's License or State ID

Column B

Automobile Insurance

Credit Card Statement

Bank Account Statement

US Postal Service Confirmation of
Address Change

Current Bank Account Statement (may
block out account number)

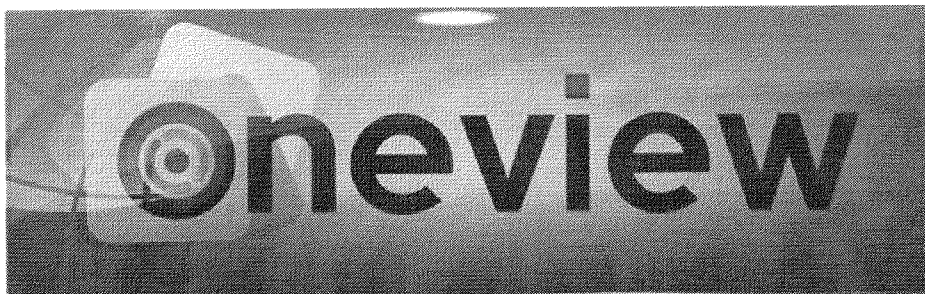
Payroll Statement

Current Non-cellular Phone Bill

Vehicle Registration

***Private lease agreement must be notarized AND two additional documents from columns B are required.** The school staff may examine the Property Appraiser's Website to determine the parent's homestead (primary residence) location. The homestead address of the parent will be used as a factor to determine the student's assigned school. A conflicting address indicates that further investigation is required.

**Twin Lakes Academy Middle School
8050 POINT MEADOWS DR**



Access the latest software for Microsoft Office products, FOCUS grade portal, Blended Learning, E-Learning student support programs, and student coursework. Avoid having to enter countless usernames and passwords by utilizing our new single Sign-On (SSO) software called **Oneview**. Students, parents and staff will be able to access multiple applications and programs, eliminating the hassle of multiple log-ins and simplifying it all into one stress-free step. Please sign-in using your district username and password. If you are a parent and do not have a DCPS account, you will need to create one. [For instructions on account registration, please click-here.](#)

students

parents

teachers

administration

NEW?
CREATE AN
ACCOUNT



SIGN-IN

The key benefits of using Oneview (SSO) are as follows:

Having to remember only one password.

Strengthens IT security and control.

Ease of tracking application usage, instances of credential sharing and shared workstation usage.

Move between services securely and uninterrupted.

Duval County Public Schools is an equal opportunity school district.

DCPS has policies and procedures in place to protect its employees, students and anyone associated with the District from discrimination, harassment, sexual harassment or retaliation. It prohibits discrimination based upon race, color, gender, age, religion, marital status, disability, sexual orientation, gender identity, political or religious beliefs, national or ethnic origin, pregnancy, genetic information and veteran status.

Duval County Public Schools Account Registration

1. Create a Duval County Public Schools Public User Account:

<https://oneview.duvalschools.org/sites/PublicUserRegistration/Pages/Enrollment.aspx>

2. Follow the on-screen directions to complete the form.

- Be sure to enter your first and last name, your personal email address, and password when creating the account.
- Make note of the email address and password you used as it will be used again in the future.

3. If applicable, link your child to your account on the Student Information page by entering their school name, student ID#, and last name.

- Note: You can connect all of your children within this one account. You do not need to create a separate account for each child!

4. Confirm your account information and click Finish.

5. Go to the email account you used to create your user account and open the email from FIMservice@duvalschools.org. Click on the 'Email Validation Link'.

- Your email account must be verified within 7 days using the link from the email.

6. After verifying your email account through the email from FIMservice@duvalschools.org, you now have 21 days to visit your child's school to validate your Parent/Guardian account and student link.

- Be sure to take a photo ID to the school and have a staff member approve your request.

7. Within 24 hours after the school verifies your account, using the email address and password used to create your Parent/Guardian Account login to OneView or Focus.

- OneView: <https://OneView.duvalschools.org>
- Focus: <https://duval.focusschoolsoftware.com>.
- Be sure to use Google Chrome.

Help

Forgot your password? [Click here.](#)
For more information or assistance

Below is a listing of the Department of Health in Duval County clinics where immunizations and/or school entry health examinations may be obtained. Services at the clinics are based on financial eligibility. A parent, legal guardian or an adult blood relative over 18 years of age must accompany a child to the clinic and should bring the following documents: Medicaid card (if the child is Medicaid eligible), the child's immunization record, and the child's social security card (if the child has one).

IMMUNIZATION CENTERS

The Immunization Center (904)253-1420

5220 North Pearl Street, Jacksonville 32208

Monday- Friday 8:00 a.m. to 3:45 p.m.

First and third Wednesday - 8:00 a.m. to noon

No appointment needed

Immunizations/Transcriptions/Translations

South Jacksonville Immunization Center (904)253-1140

3225 University Blvd. Suite 101, Jacksonville 32216

Monday- Friday 8:00 a.m. to 4:00 p.m.

First and third Wednesday- 8:00 a.m. to noon

No appointment needed

Immunizations/Transcriptions/Translations

OTHER CLINIC SITES

Beaches Family Health Center (904)253-2555

2344 Third Street

Jacksonville Beach 32250

8:00 a.m. to 10:00 a.m. and 1:00 p.m. - 3:00 p.m.

Wednesday - 8:00 a.m. - 10:00 a.m.

Center for Women and Children at Central Plaza (904)253-1080

515 West 5th Street, Jacksonville 32206

8:00 a.m. to 10:00 a.m. and 1:00 p.m. - 3:00 p.m.

Wednesday - 8:00 a.m. - 10:00 a.m.

Certification for Religious Exemption can be obtained at all of the above immunization sites.