

REQUEST TO RETURN TO ATTENDANCE AREA SCHOOL FORM 2020 - 2021

Pursuant to DCPS School Board Policy: 5.22 (Section 8) Voluntary return to assigned school or district. School serving assigned attendance zone – An assignment is the student’s assignment for the school year. Students who wish to exit a school after the school year is in progress may complete a “Request to Return to Attendance Area School” form which must be approved by the receiving and sending school. If the approval of both the receiving and sending principals is not obtained the form will be forwarded to the Regional Superintendent for final decision. Zoned district – Upon request a student will be permitted to returned to the zoned district from which he/she came.

Charter Statute 1002.33 includes a special provision that allows charter students to return to the traditional school setting which may include, but is not limited to, Special Assignments or the neighborhood school. When a special assignment is not available, charter students will be allowed to return to their Attendance Area School.

Please complete the information below, obtain all required signatures.

Section 1: Demographics			
Student Name	Date of Birth	Grade	Student Number
Address			Zip Code
Email address:	Cell	Home	
Section 2: Reason			
Current School: _____			
Reason for exit: _____			
Parent(s)/Guardian(s) Signature			Date
Section 3: Current School			
Signature of Current Principal			Date
Section 4: Requested School			
Requested School: _____			
Section 5: Office Use Only			
<p>Return this form to Duval County Public Schools, Office of School Choice/Attention: Charter School Office Email: duvalcharter@duvalschools.org</p>			
Select Type of School Requested: <input type="checkbox"/> Magnet <input type="checkbox"/> Special Transfer <input type="checkbox"/> Attendance Area			
Notification to Director of Charter School: _____ (attach email) <div style="text-align: center;">Date</div>			
_____ Signature of Coordinator, Charter Schools			_____ Date
Date parent is notified:		Date student can enroll:	