

SANDALWOOD HIGH SCHOOL SCHEDULE CORRECTION FORM

2019-2020

(PLEASE PRINT)

Date _____

Student Name _____ Student ID _____ Grade _____

E-mail _____ Phone # _____

Course to Drop: _____ Course to Add: _____

Alternate courses to Add: _____

****If a full credit course is dropped, it must be replaced with a full credit or two half credit courses*

To qualify for a schedule change, one of the following conditions must be met:

1. The student has previously earned credit for the scheduled course (Example: the course was successfully completed during the summer on Florida Virtual School).
2. The student has not yet taken the prerequisite required for a scheduled course (Example: Latin 2 scheduled without completion of Latin 1).
3. The student and parent/guardian are requesting to Opt-In or Opt-Out of an Advanced (AP) course, Dual Enrollment course or a 4th Science (Parent/guardian signature required).
4. The student is graduating this year and needs another academic course to stay on track toward fulfilling graduation requirements (Example: Arts Area course scheduled, but Geometry needed for credit/GPA.)

****Seniors requesting a partial schedule must complete a partial schedule contract****

Approved _____ Denied _____

Counselor's Initial _____

Date Completed _____