



**JSMAL Cadet Manual
2022-2021**

WELCOME TO JOSEPH STILWELL MILITARY ACADEMY OF LEADERSHIP!

Parents/Guardians and Cadets,

The Joseph Stilwell Military Academy of Leadership (JSMAL) is the first public military-themed middle school in the State of Florida. Although academics are the primary purpose of every school, leadership development is the driving force to ensure student success at JSMAL. In every classroom, for every student, and every day, cadets will be exposed to a rigorous core curriculum of Math, Science, Social Studies and Language Arts. In addition, cadets will have exposure to Military Themed PE, Health, STEM, Robotics, or Foreign Language. All JSMAL cadets will take a leadership course that is structured in a traditional military environment that includes development of self-discipline, motivation, and team building activities that will prepare you for success at JSMAL, in high school, in college, in a career, and in life.

Our environment is structured and disciplined, and our faculty and staff expect the best from every cadet.

Administrative Team
Joseph Stilwell Military Academy of Leadership

PREFACE

The Joseph Stilwell Military Academy of Leadership is governed by all regulations of the Duval County School Board, and the DCPS Student Code of Conduct.

This handbook does not alter the letter or spirit of Board Policy, but is intended to acquaint cadets with the goals, organization, operations, and expectations of JSMAL. Each cadet is expected to observe the rules and regulations as stated in this manual in order to seek development toward goals of citizenship; excellence; and service to school, community, state and nation.

All cadets have been enrolled at JSMAL at the parent/guardian's request. Therefore, it is assumed that both the cadet and the parent/guardian desired enrollment based on the expectations that JSMAL will uphold high standards of academic achievement and personal conduct.

The cadet handbook has been developed to acquaint cadets and their parents/guardians with the expectations and requirements of JSMAL. If a cadet feels that he/she is unwilling to abide by the rules and procedures outlined in this handbook, the cadet may request a transfer through the Choice Office to a neighboring school.

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I. PROGRAM OVERVIEW

A. PHILOSOPHY

We believe that learning is a life-long process of growth and development. The process includes both physical and mental activities. As such, we believe that school should provide a variety of experiences aimed to develop responsible, intelligent, self-directed cadets who can function as effective citizens. In life, our cadets will be required to both lead by example and follow with integrity. In concentrating on military leadership strategies, we believe that each cadet will understand what it takes to be an effective leader and team member. Ultimately, we believe if we promote learning in all areas, our cadets will have the foundation for future success and be able to participate fully in life's great adventure!

B. VISION

We exist to ensure that all cadets value and demonstrate leadership, character, citizenship, physical development and academic excellence.

C. MISSION

To provide an environment that promotes academic excellence, inspires leadership, and strengthens physical, mental, social and emotional well-being.

D. CREED

As cadets of Joseph Stilwell Military Academy of Leadership, we commit to excellence by serving with respect, learning with passion and leading with honor and integrity.

E. OBJECTIVES

1. To engage cadets in learning experiences and activities that will enable them to show continuous improvement in academic performance.
2. To expose cadets to real-world and meaningful leadership development and educational experiences through partnerships with the military branches and local leaders that serve our city and our nation.
3. To ensure a safe, disciplined, orderly, and structured environment that promotes academic excellence and maximizes instructional time.
4. To provide cadets with a program designed to develop leadership qualities and emphasize that honor is the foundation of cultivating self-respect, integrity and trust.
5. To provide cadets a full range of extra-curricular opportunities to enhance student learning and create a well-rounded cadet.
6. To involve parents/guardians in the total educational process and development of the whole cadet.

F. ESSENTIALS FOR SUCCESS AT JSMAL

1. **SELF-CONTROL:** The ability to control one's emotions, actions, language and anger during a crisis, problem, or disagreement. If you cannot control yourself, you cannot lead others.
2. **SELF DISCIPLINE:** The ability to set goals and meet them without the threat of a punishment or the promise of a reward. If you cannot motivate yourself, you cannot motivate others.
3. **SELF-ESTEEM:** The internal feeling of pride and confidence to demonstrate in every situation that one has the self-control, knowledge and discipline needed for leadership.
4. **LEADERSHIP:** Leadership is earned by service to others and through the understanding that I am someone who respects and is respected by others. Leadership is not obtained by blaming, bullying, fighting or disrespecting others.

G. HONOR CODE

As a cadet at Joseph Stilwell Military Academy of Leadership,

1. I will conduct myself in a manner that will bring honor to myself, my fellow cadets, and my school.
2. I will show respect for all school officials, fellow cadets, and for the property of the school and others.
3. I will learn and follow all JSMAL rituals, routines, and regulations, and take responsibility for my conduct.
4. I will wear my entire JSMAL uniform correctly every day with pride and dignity.
5. I will work to become physically and mentally fit.
6. I will come to class prepared every day, bring all materials required, and actively participate and engage to achieve academic excellence.
7. I will be on time and attend school daily; however, if absent, I will seek out each teacher for missing assignments, and return them promptly.
8. I will maintain a positive attitude by being receptive to new ideas and new ways of learning and respecting the opinions of my teachers and fellow cadets.
9. I will rely on my own abilities to succeed. A cadet will not lie, cheat, or steal, nor tolerate those who do.
10. I will work to excel in leadership and I will support and encourage my fellow cadets to do the same.

II. UNIFORM POLICY AND CODE OF APPEARANCE

A. THE UNIFORM

1. The JSMAL uniform is an important element in the morale, pride, discipline and effectiveness of our program. It is important for JSMAL cadets to maintain a high standard of dress and personal appearance. The key elements are neatness, cleanliness, safety and military image.
2. Wearing the uniform should be a matter of personal pride. Cadet dress and conduct shall be such as to reflect credit upon our school, our community, and our country. No articles such as pencils, pens, combs, or similar items shall be worn exposed when in uniform.

B. UNIFORM POLICY

Cadets **MUST** be in uniform every day. Maintaining the cleanliness of the uniform is the responsibility of the cadet. A dirty uniform is not an excuse to come to school in civilian clothes or in a partial uniform. Civilian articles of clothing shall not be worn with the uniform, and **CADETS MAY BE REFUSED ATTENDANCE IF NOT IN UNIFORM**. Cadets are also expected to be in complete uniform while traveling to and from JSMAL. Cadets may not leave or enter the campus in the PT Uniform, unless otherwise directed.

C. DAILY SERVICE UNIFORM

1. **Polo Dry-Fit Shirt** with an embroidered school logo.
Each grade level will wear a different color polo shirt to distinguish themselves from the other grade levels.
 - 6th – Red
 - 7th – Blue
 - 8th – BlackPolo shirt will be worn tucked into uniform pants and the minimum of the lower two buttons buttoned.
2. **Undershirts**
A plain white crew neck undershirt may be worn under the polo shirt. **NO LONG SLEEVE SHIRTS** may be worn under the polo shirt at any time.
3. **Blue Digital Camouflage Pants.**
Pants must be purchased at **RC Uniforms**, which is the only authorized uniform vendor for JSMAL. Cadets are prohibited from wearing leggings, jeggings, cargo pants, skinny jeans, sweat pants, denim, shorts or skirts. All blue digital camouflage pants must be properly fitted and must not be too tight or oversized. Tapered or skinny fitted pants are not permitted. **The hem of the pants should cover the tongue of the shoe.**

- Pants will be worn properly on the hips.
- Pant legs will not be rolled up at any time.

4. Black Canvas Military Belt

- Buckle and tip will be silver, polished, with no dullness.
- Belt tip will be flush with end of metal buckle.
- Belt will go through all belt loops.
- There will be no more than 6 inches of excess belt.
- Belt buckle will be worn centered on pants button/center seam.

5. Closed-Toed Black Tennis Shoes

- Solid black sneakers will be laced through all available eyelets and tied with **black** shoelaces.
- Flats, boots, heels, sandals, and house shoes are not permitted.

6. JSMAL Jacket

- JSMAL jackets only. No other outer wear will be permitted.
- JSMAL Sports gear will be permitted on game days only. The JSMAL Sports gear must be worn in a uniform fashion as directed by the assigned Athletic Coach.
- Jackets will be worn with zipper in front, showing uniform shirt underneath. No garments shall be worn tied around the waist.
- Blankets are not permitted in school.
- The uniform package comes with a light jacket; however, a heavy jacket is available for purchase. If a cadet brings an unauthorized jacket to school, it will be confiscated.

7. Hats and Scarves

Hats and scarves shall not be worn in the building.

8. Gloves

Gloves should be black and full-fingered. Gloves may be worn outdoors for warmth during the winter months with any uniform. Gloves shall not be worn in the classroom, or at any other time when not exposed to the elements.

9. Book Bags

Clear or Mesh book bags are the only permitted book bags on the JSMAL campus. Gym bags are authorized to carry gym clothing, sports clothes, etc., and will be stored away.

10. ID Badges

Identification badges must always be worn around the neck and be visible while on the JSMAL campus.

11. Cell Phones

Cell phones and other electronic devices are not part of the uniform. These items must be stored in a secure location, out of sight.

- Earbuds, headphones, cell phones and other electronic equipment that are visible will be confiscated and locked in cellphone holding. A parent or guardian will be required to retrieve and sign for the equipment following the second offense (two-strike system).
- A cell phone may be placed in a pocket of the uniform pants if it is completely covered by the pants material.

D. PHYSICAL TRAINING (PT) UNIFORM

1. Navy blue Dri-fit shirt with the school logo. (Summer)
2. Navy blue shorts with the school logo. (Summer)
3. Navy blue fleece PT set with the school logo. (Winter)
4. Black tennis shoes
5. Black crew socks

E. PURCHASING THE UNIFORM

ALL uniform items, with the exception of black shoes and socks must be purchased at RC Uniforms. (www.rcuniforms.com)

Location: 11160 Beach Blvd. Jacksonville, Florida 32246

F. PERSONAL APPEARANCE

1. Hairstyles

- **Males** – Extreme, eccentric, or faddish haircuts, hairstyles or colors are not authorized.
- **Females** - Many female hairstyles are acceptable, as long as they are neat and conservative. Extreme or eccentric hairstyles or color are not authorized
 - Hair-holding devices are authorized only for the purpose of securing the hair. Female cadets will not place hair-holding devices in the hair for decorative purposes. All hair-holding devices must be plain and of a color as close to the cadet's hair as is possible or clear.
 - Cadets are not permitted to wear bows or bandanas.

2. Jewelry

- **Piercings:** Facial piercings of any type, tongue rings, nose rings and ear gauges are strictly prohibited.
- **Necklaces:** Necklaces may be worn IF they are not visible while in uniform.
- **Bracelets:** Bracelets may not be worn while in uniform, with the exception of a medical ID bracelet.
- **Earrings:**

- **Females** may wear single earrings, which may only be worn in the lowest piercing in the ear lobe. No other earrings are authorized. No hoops or dangling earrings are permitted.
- **Males** may not wear earrings while in uniform or representing the school during an activity.
- **Rings/Watches:** Both males and females may wear one ring per hand and a single wrist watch. These must be conservative and not detract from the appearance of the uniform (no large or colorful rings and watches).

3. **Fingernails**

- Male: Fingernails shall not extend past the fingertips.
- Female: Fingernails shall not extend ¼ inch past fingertips. Neutral nail polish is the only acceptable polish. Examples would be clear or French.

4. **Cosmetics**

- Male: Not authorized.
- Female: Cosmetics applied in good taste with colors that blend with the natural skin tone. Exaggerated or faddish cosmetics are inappropriate. Lipstick shall be conservative.

III. CLASSROOM/SCHOOL CONDUCT

A. APPROPRIATE INTERACTIONS

1. Cadets will address all teachers and staff appropriately (Mr., Mrs., or Ms. with the teacher's last name - for example: "Mr. Smith, Mrs. Jones," etc.).
2. Responses such as: "yeah", "huh", "okay", "un huh" or other guttural replies will not be used by cadets in response to teacher inquiries. "Yes, sir/ma'am" or "no, sir/ma'am" or a direct informational response are the only replies that will be accepted.
3. When addressing an adult or any other student, you shall not have any items (gum, sunflower seeds, pens) in your mouth.

B. CHAMPs

All that we do is governed through a specific set of instructions summed up in the acronym, CHAMPs. For each activity, transition and routine, we specify each of the following conditions:

C = Conversation	Level 0 = no talking; Level 1 = whisper; Level 2 = conversation; Level 3 = presentation; Level 4 = outside voice.
H = Help	This is the ritual for getting the attention of a teacher or other person in charge.
A = Activity	This is the specific set of directions for completing this particular activity or routine.
M = Movement	This identifies the movement that is allowed during this activity.
P = Participation	This is what a person should see if the activity is being completed correctly.
S = Success	If all is followed, then we have success!

The following CHAMPs routines will be followed in every classroom with every teacher. Other rituals and routines for classroom activities and transitions will be established by the individual teacher.

1. CHAMPs for End of Class Routine/Line Up

C	Level 1
H	Raise your hand and wait to be recognized.
A	At the end of class, the teacher will signal the Section Leader to assist with classroom clean-up and preparation to leave. This includes making sure that cadet uniforms are still neat and worn properly.
M	Cadets will clean up their work area, collect their belongings and line up according to teacher direction. Cadets WILL NOT LEAVE the classroom or approach the door, until dismissed by the teacher.
P	Cadets will quickly and efficiently prepare for dismissal. This process should take no more than 1 minute.

2. CHAMPs for Class Dismissal/Hallway Movement

C	Level 0
H	Raise your hand and wait to be recognized.
A	At the signal from the teacher, girls walk out in a straight line on the right-hand side of the hallway. Students remain “on the blue,” when appropriate, one behind the other while moving directly to the next class. The line shall stop at intersections or teacher designated stopping places as directed.
M	All cadets remain in a straight line. There is no movement within the line – cadets must stay in your place in line.
P	All cadets are facing the front of the line and moving to the next class quickly and silently.

3. CHAMPs for Mess Hall Conduct

C	Level 1
H	Raise your hand and wait to be recognized.
A	Cadets walk in a straight line to their assigned table and sit with their feet under the table on the floor. When signaled, cadets line up to purchase lunch. When finished eating, cadets will make sure that all trash on the table and floor are deposited in a trash can.
M	Cadets move to and from the lunch line when signaled to do so. No other movement is authorized. There must be no “skipping” or saving spaces in the lunch line or at the table.
P	Cadets are seated properly at their assigned table, eating, eating and conversing at voice level 1. Cell phones must remain off and out of sight during lunch.

C. SIGNAL FOR ATTENTION

When a teacher or administrator needs the attention of a group of cadets, the same signal for attention will be used in all instances.

Procedure:

1. Teacher or administrator raises his/her right hand and calls for attention: "May I have your attention please?"
2. Immediately upon seeing and/or hearing the call for attention, cadets stop talking, raise their hand and wait for instructions.
3. This process should take no more than 5 seconds.

D. DISCIPLINE POLICY

While we expect all cadets to abide by the Honor Code and to rise to the level of the leadership expectations, it may be necessary at times to enforce discipline for those lapses of judgment. In these cases, we implement a tiered approach to discipline.

Level 1 Classroom Interventions

The first level is within the oversight of the classroom teacher. The following interventions may be implemented by classroom teachers:

- a. Verbal Redirect
- b. Change seats
- c. In-class time out
- d. Conference with the teacher
- e. Parent phone call/contact
- f. Detention

Level 2 Interventions

Level 2 indicates that a cadet has exhausted all Level 1 interventions and that a higher level of intervention is required to correct the behavior. Examples might include:

- a. a team conference with a parent
- b. assigned After-School Character Building
- c. referral to the Dean
- d. restorative justice
- e. behavior counseling with school counselor

Level 3 Intervention

If a cadet's conduct does not improve through the implementation Level 1 and Level 2 Interventions, then more formal interventions may be implemented. Those interventions may include the following, depending on the circumstance and severity:

- a. suspension/ISSP
- b. peer review
- c. behavior contract

d. Cadet Review Board

E. Positive Behavioral Intervention Support Team (PBIS) in collaboration with the CADET REVIEW BOARD (CRB)

A Cadet Review Board (CRB) will be convened as needed for cadets who fail to meet the academic and behavioral expectations of JSMAL. In general, the following criteria will warrant a CRB:

1. Has a GPA below 2.0 at the end of a quarter.
2. Has received Level 3 Interventions and shows no signs of improvement.
3. Is consistently tardy and/or has accumulated 3 or more unexcused absences during a quarter.

The CRB will consist of:

- Principal/AP
- Dean
- Leadership Instructors
- School Counselor
- Parent or Guardian
- Lead ESE (if required)
- Team Teachers (Optional)

Procedures

- a. The Dean will request that a CRB meeting be scheduled at a time conducive to the members of the board and the cadet's parent/guardian.
- b. Cadets appearing before the CRB will present themselves in a military manner in the appropriate uniform. They will be informed by the Leadership Instructor of the purpose of the Board and will be allowed to make statements.
- c. The CRB shall review the cadet's records and develop an individualized plan for success.
- d. A meeting will be scheduled for follow-up to review progress on the individualized plan. If a cadet is successful, restoration of privileges and rank will be discussed. If unsuccessful, the plan will be reviewed and revised. Recommendations may include:
 - Minimum of academic probation in all cases, if appropriate
 - Limited/restricted participation on field trips and/or school activities
 - Counseling
 - Mandatory tutoring
 - Loss of rank
 - Disenrollment from the Academy

F. Positive Behavioral Intervention Support (PBIS)

As our cadets learn and begin to live up to the Honor Code, we believe that it is important to recognize outstanding and consistent behavior when warranted.

Therefore, we have established positive interventions to recognize and encourage cadets to continue to develop into the leaders that we expect.

1. Focus Badges

Through FOCUS, teachers can add badges and comments for positive student behaviors that can be viewed by students and their parents. Teachers and administrators can then allow students to “spend” their badges for various privileges or awards.

2. Cadet Ranking

All cadets will have opportunities to gain rank as they progress throughout the year. These rankings are based on academic success, behavior and service. When a cadet has accomplished the activities required of each rank, he/she receives a promotion to the next rank. Each rank comes with more opportunities for leadership, recognition and awards.

3. Monthly/Quarterly Recognition

Outlined Early Release dates and assigned Ceremony dates will be scheduled on a regular basis to recognize and reward cadets for outstanding conduct, service and academics through the year.

IV. COMMUNICATION AND SYSTEMS OF SUPPORT

A. PROGRESS REPORTS/REPORT CARDS

Interim progress reports are issued after the fourth week of each marking period. Report cards are issued at the close of the ninth week of the marking period. These dates are on the school calendar online. All cadets must have a parent or guardian sign all progress reports and report cards and return to their Leadership Instructor for follow-up as necessary.

B. GRADE PORTAL

It is the responsibility of the cadet to keep his/her parents informed of their academic progress.

Parents and cadets may view grades on the DCPS Grade Portal.

To access the Focus Grade Portal please visit:
<https://duval.focusschoolsoftware.com/focus/>

Cadets can access the grade portal using their normal district login and password.

Parents are given access to Focus through a personal login and password and can view their children’s grades at any time over the course of the school year. Parent portal login information can only be obtained by coming to the Main Office with a

photo ID to pick up the login information. Due to privacy restrictions, parent portal login information cannot be given out over the telephone or by email.

C. SYLLABUS

Be sure to read the syllabus provided for each class. This document is a roadmap to the expectations of the classroom and the curriculum.

D. ONE VIEW

All cadets have access to additional class information through the OneView application on www.duvalschools.org.

E. GUIDANCE OFFICE

Our guidance counselors are committed to ensuring that all cadets have what they need to be successful. A cadet may make an appointment to discuss academics or other personal issues. In addition, parents may call the Guidance Office to request a meeting concerning their child's behavior or academics. It is through the Guidance Office that parents may request team conferences with their child's teachers.

V. LEADERSHIP

A. LEADERSHIP INSTRUCTORS

Each Leadership Instructor will collaborate with the administrative team, Dean's Office, and each Cadets' assigned teachers to ensure behavior and academic progress are continually monitored. As such, Cadets will be held responsible for tracking designated data points and will receive specific feedback throughout the course of the school year regarding their individual progress, personal responsibilities, and self-discipline.

B. CLASSROOM RESPONSIBILITIES

All cadet leadership positions and responsibilities will be coordinated through the Leadership Courses. As cadets learn and demonstrate behaviors required to lead, they will be given assignments to complete both within the Leadership Courses and in their other classes.

The following leadership positions (which will require teacher recommendation) will carry over to responsibility in the rest of the cadets' classes:

Section Leader: The Section Leader will assist the teacher in various tasks as needed. In addition, the Section Leader will conduct the end of class clean-up and dismissal, according to the individual teacher's needs. (See Chapter III B for more details).

Assistant Section Leader: In the event that the Section Leader is absent, the Assistant will take his/her place.

Squad Leader: In addition to the Section Leader, 2-4 squad leaders will be assigned to assist the Section Leader during the end of class routine.

C. GAINING RANK

1. To gain rank is an honor. To retain that rank requires constant attention to duty. All assigned tasks must be carried out thoroughly.
2. The most important single factor in advancement or promotion is personal example. All rank requires a certain level of maturity, capability and responsibility. Any cadet who, through action or omission, shows that he/she lacks the maturity and responsibility which is expected of his/her rank will lose that rank regardless of how it was obtained. Loss of rank will usually take place one rank at a time, but it is possible, under certain circumstances, for a cadet to lose all rank. This would normally be the result of action taken by the Leadership Instructor in conjunction with JSMAL administration.
3. Assignments and advancement in rank at JSMAL is based on demonstrated performance without regard to race, gender, or religious preference.

D. COMMUNITY SERVICE

Each JSMAL cadet will be encouraged to complete a minimum of 10 hours of community service each year. These service hours will be coordinated through the Leadership Courses, and cadets will receive Service Award Recognition at the end of each year. Examples of potential community service activities include:

- Revitalizing School... Campus beautification
- Volunteering at ROTC field events
- Peer mentoring
- Peer Tutoring at Feeder Schools
- Volunteer at neighborhood schools
- Beach Cleanup
- District Events
- Local Military Events

VI. ADMINISTRATIVE POLICIES

A. ATTENDANCE

School attendance is the responsibility of the parent/guardian and the cadet. Research shows that few factors within students' and families' control are more closely associated with academic success than school attendance. Cadets need to be in the classroom to benefit from the teacher's instruction, and from interaction and exchange of ideas with peers. Excessive absences and tardiness affect the culture of the classroom, where the faculty seeks to build a community of learners. A cadet's excessive absences or tardiness can lead to incomplete and unsatisfactory work, a reduced capacity to meet curricular standards, and lower course grades.

Whenever possible, appointments for cadets; i.e., doctor, dentist, etc., should be made after school hours so as to not interrupt the learning process. If appointment is during school hours a doctor's note is required.

B. EMERGENCY CARDS

Cadets must have an up-to-date emergency card on file in the Dean's Office. This information card should be filled in and signed by parents/guardians during the first week of school. In case of an emergency, this may be the only way the staff can reach parents/guardians or the cadet's family physician. It is the parent's or guardian's responsibility to forward changes in address or phone number to the Dean's Office immediately upon changing.

C. CELL PHONE POLICY

Cadet cell phones must be powered off (not on silent or vibrate) during the school day. These items must be stored in a secure location, out of sight. Cell phones must not be used for any purpose. Cadets have access to classroom and office phones, with permission. **Cell phones and other electronic devices are not part of the uniform. If found in a cadet's possession, items will be confiscated AND after the second offense will be placed in the cell phone holding device which will require parent pick-up.**

D. HALL PASSES

Cadets need to be in their classrooms for instruction and learning. Therefore, hall passes are given only if necessary.

Hall Pass Procedure:

- One person per hall pass.
- Only one person allowed out of a classroom at one time.

- Time is to be marked when a cadet leaves the classroom and monitored. If a cadet is absent for more than 10 minutes, the dean's office must be alerted.
- Cadets will not be given hall passes the first and last 10 minutes of each class period.

E. MEDICAL CARE

1. First aid is given in emergencies. All cadets needing care must first report to the Dean's office.
2. Medications prescribed by a licensed health care provider may be administered to cadets by Authorized Personnel under the following conditions:
 - a. Written request received from parent/guardian for non-prescription medication.
 - b. Prescription medications brought/sent to school should be in the original container that is properly labeled with the cadet's name, the name of the medication, time, dosage, how it is to be administered, the physician's name, name of pharmacy and phone number, and a current date of the prescription.
 - c. All medications must be kept in Nurse's office. The only exceptions to this rule are prescription inhalers for asthmatics and epi-pens for those with severe allergic reactions. In order to carry inhalers or epi-pens, cadets must have written permission from their parents/guardians and written permission from their doctors on file in the Nurse/Dean's office.

F. CHRONIC ILLNESSES

1. Any cadet who needs to be excused from any physical training (long term) must submit a physician's statement.
2. Any cadet who needs frequent bathroom access needs to submit a physician's statement indicating the timeframe for the pass.

G. ACCIDENTS

Any accident that results in serious injury should be reported to the nurse and to the Main Office and an Incident Report filed. Other accidents or illnesses will be taken care of through the Dean's Office, as needed.

H. EXTRACURRICULAR ACTIVITIES

Participation in extracurricular activities, as well as school field trips at JSMAL, is a privilege. Criteria for participation shall include a minimum grade of "C" and acceptable behavior in ALL classes during the grading period. Failure to establish and maintain the aforementioned standards shall render the cadet ineligible to participate. Cadets must be in school, all day, the day of an activity or trip. If the activity or trip is on a weekend, the cadet must be in school the day before. Parental and teachers' permission is required. Other athletic requirements, including the

effect of suspensions and referrals, can be found on Duval County website at <http://dcps.duvalschools.org/athletics>.

I. FOOD AND DRINK

Cadets are not authorized to carry water bottles or eat food of any kind in the classroom.

J. TECHNOLOGY

School-issued laptops and computers are for school-related assignments only. Students are prohibited from accessing websites unrelated to schoolwork. Those sites include, but are not limited, to gaming sites, music sites, videos, and social media platforms.

K. BULLYING POLICY

Bullying will not be tolerated at JSMA. While it is within the realm of teenagers to like to play jokes and tease their friends, there is a fine line between harmless fun and cruelty. It is expected for cadets to speak out when they notice that someone is being treated in a disrespectful or harmful way.

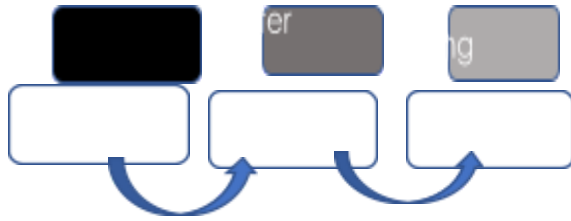
Leadership Data Chat Form

Student Name:

Leadership Teacher:

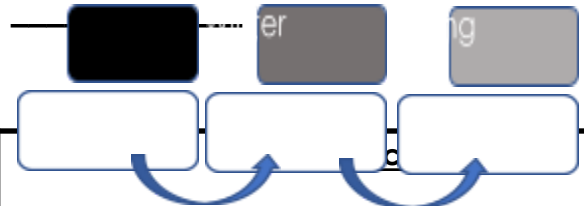
Achieve Lexile Scores

What is my Achieve Lexile goal? Goal:



i-Ready Scale Scores

What is my i-Ready goal? Goal:



Science Baseline	1	Science Goal
Science Winter	2	Science Goal
Social Studies BL	Goal 1	Social Studies
Social Studies Winter	Goal 2	Social Studies

Progress Monitoring
Assessments ELA

0-3 9%	Below
40- 65%	On Target
66 %-100%	Profi cient

1

2

Physical Data					
Chart	September	November	January	March	
Push-Ups					
Sit-Ups					
Mile Run					

3

Leadership Data Chat Form

Student Name:

Leadership Teacher:

Achieve Lexile Scores

What is my Achieve Lexile goal? Goal:

i-Ready Scale Scores

What is my i-Ready goal? Goal:

Performance Goals	
Science Baseline	1 Science Goal
Science Winter	2 Science Goal
Social Studies BL	Social Studies Goal 1
Social Studies Winter	Social Studies Goal 2

Progress Monitoring
Assessments M

0-3 9%	Belo w
40- 65%	On Target
66 %-100%	Profi cient

1

2

Goal Setting									
Chart	September	October	November	December	January	February	March	April	May
Goal Type									

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3