



**Duval County Public Schools**  
 Office of Student Discipline and Support Services  
 Jackie Simmons, Executive Director – simmonsj@duvalschools.org

## Notice of Intent to Establish a Home Education Program

**Please complete one form for each student.**

In compliance with section 1002.41 (1)(a), Florida Statutes this is written notice from the parent/guardian to establish and maintain a home education program for the following student. The parent/guardian is responsible for **maintaining his/her students' complete portfolio and learning log as well as submitting results of annual evaluations** in compliance with section 1002.41, Florida Statutes.

Effective date of your student's home education program here: \_\_\_\_\_  
 (MM/DD/YYYY)

Please Print Legibly:

STUDENT NAME (First Name Last Name)	DATE OF BIRTH mm/dd/yyyy	MALE/FEMALE	GRADE	I have withdrawn my child from the following school

Race:

White ____	Black ____	Hispanic ____	Asian ____	Am. Indian ____	Multiracial ____
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Student ID Number \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Telephone \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

- I currently reside at the above Duval County address. I understand this is subject to verification.
- I have withdrawn the student from the current school and I am establishing a Home Education program.
- I understand that an original **Annual Evaluation will be due on or before the anniversary date of enrollment into Home Education.**
- The Home Education Office **does not issue a high school diploma, books, curriculum or materials.**

\_\_\_\_\_  
**Signature of Parent/Guardian** \_\_\_\_\_  
**Date**

**Please Note:** If the office is unable to process the above request, the telephone number, address, and/or email address will be used to contact you. You can send completed forms via mail, email, or fax using the contact information below.

Duval County Public Schools  
 1701 Prudential Drive  
 Attention: Ms. Kimberly Cobb  
 Home Education Office, 4<sup>th</sup> Floor  
 Jacksonville, FL 32207  
[www.duvalschools.org/homeeducation](http://www.duvalschools.org/homeeducation)  
**Email completed forms:** cobbk@duvalschools.org  
 Phone: (904) 390-2477 Fax: (904) 390-2075