

# MAYPORT COASTAL SCIENCES MIDDLE SCHOOL

SAC Minutes – August 17, 2018

---

**Attendance:** Katrina McCray, John Meeks, Chris Koek, Julie Rekow, Hanna Thomas, Soraya Orr, Brooke Hitzeman, Naomi Ronek, Mary Schrock, Annette Broadfoot, Heather Wakefield, Jill Sullivan, Cathy Klein, Brenna Rastrelli, Kimberly Taylor, Heather Bell, Elmytra Welch, Heather Poarch, Natalie Keleher, Lindsey Townsend, Valerie Shubert, Mellani Schielie, Katy Massa, Heather Bell, Dana Parrish, Josh Branum, Lauren Fitzgerald, Leslie Craver, Jeffrey Rose, Gina Bryant, Leslie Craves, Amy Nix

## **Call to Order:**

A meeting of the MAYPORT COASTAL SCIENCES MIDDLE School Advisory Council was held in the PRINCIPAL'S CONFERENCE ROOM on MAY 18, 2018. Hanna Thomas, called the meeting to order at 12:07PM. MR. MEEKS will record minutes for this meeting.

## **Minutes:**

Minutes from the May meetings were reviewed and approved by the committee.

## **Principal's Report:**

- The principal asked the committee members to review the current SAC bylaws for modification if necessary.
- The committee nominated and elected the following officers: Hanna Thomas (Chair); Mary Schrock (Vice Chair); John Meeks (Recording Secretary).
- The principal explained to the committee how she lists members in attendance of each SAC meeting and explained how regular membership is maintained through regular attendance of SAC meetings.
- The assistant principal briefed the committee on the MCSMS master schedule for 2018-2019. He explained how the state's Class Size Amendment factors into scheduling. He also explained how students are placed in their classes according to the Middle School Pupil Progression Plan. For example, Lexile scores will determine students' placement in sixth grade social studies classes. Students at or below grade level are placed in U.S. history class and students above grade level are placed in Law Studies class. For math, sixth grade students may have standard and advanced math as well as pre-algebra classes. Last year was the first year in which selected sixth grade students took pre-algebra as a precursor to algebra. Math II, Math II Advanced, Pre-Algebra, and Algebra are options for seventh grade students. Language Arts is Level 1, 2, and 3 for all three grades. In science, there is sixth grade advanced and sixth grade accelerated honors. There are 100 students who take biology in middle school. He also described to the committee the elective courses that are available to students.
- The assistant principal explained how the new schedule is affecting teachers' time for planning and communication with parent/guardians. He also explained how common planning has been changed from department-wide planning to common planning between teachers who teach the same subject.
- The principal shared a required video with the committee to explain how public schools are funded. The video explained the difference between discretionary and categorical funds as determined by the Florida Legislature. The video also illustrated the impact of unfunded mandates that create discrepancies in the district budget. The recording secretary told the committee that he will share information about contacting elected officials at the next SAC meeting.

- The principal reviewed the school budget and the major categories. She also briefed the committee on what their fiduciary responsibility is regarding expenditures.
- Jill Sullivan briefed the committee on the State Farm grant that was written by students and totaled \$100,000 originally when it was granted.
- The principal expressed her interest in officially changing the name of the school from Mayport Middle School to Mayport Coastal Sciences Middle School. She asked Hanna Thomas to begin investigating this process to get the name change started.
- Beginning this year, MCSMS will be receiving Title I funding as the district is allocating this funding. This means that the school has \$282,000 in Title I funding. Four additional teachers were recently hired with this funding. A parent liaison position has been created and will be funded from Title I. The position of parent liaison is currently vacant.
- The dean of students briefed the committee on the Student Option for Success (SOS) program and how much it costs to operate a program. The dean talked about potentially partnering with Fletcher Middle School and Fletcher Senior High School to support an SOS program. This may increase participation as the nearest SOS program is based at Sandalwood Senior High School. The dean also discussed other programs (PBIS) and incentives.
- The principal briefed the committee on the School Improvement Plan (SIP) for 2018-2019. She reviewed data from previous years with the committee. She explained what the school goals are for receiving an 'A' grade at the end of the 2018-2019 school year.

**August Action Items:**

- The committee reviewed and adopted the bylaws for the 2018-2019 school year.
- The committee discussed the school's purchase and installation of outdoor furniture (e.g. picnic tables in the bus loading zone, amphitheater benches by the pond).

**Previous Action Items:**

- N/A

**Member/Community Input:**

- MCSMS will be sending students to the Beaches Branch library on future field trips.

**Next Meeting Date & Time:**

The next meeting will be held on SEPTEMBER 21, 2018 at 12NOON in the CURRICULUM CONFERENCE ROOM. It will also serve as the mid-year stakeholders' meeting.

**Meeting Adjournment:**

Motion: HANNA THOMAS adjourned the meeting at 1:37PM. Motion carried unanimously.

Submitted by,



JOHN MEEKS,  
RECORDING SECRETARY

Approval Date: \_\_\_\_\_