

VPK Lottery Process

Application period for VPK Fall Registration is January 1st - February 29th

Application details can be found on our webpage at <https://dcps.duvalschools.org/Page/9456>

What you need to know before you apply:

- Your child must be age 4 on or before September 1, 2020 in order to enroll in the VPK program.
- Parents will be able to select up to three DCPS- VPK programs, in order of preference that the student is eligible to attend.
- A student whose home school is Title I can only attend a Title I VPK program; a student whose home school is Non Title I can only attend a non-Title I VPK program.
- Students accepted into a Non-Title I VPK program must adhere to the VPK extended day fee schedule if child remains in school after 11:30am (\$300.00 monthly).

Lottery Notification:

- Parents will receive an email with the results of the lottery and will accept or decline an invitation by the date established by the School Choice department.
- If a parent does not accept an invitation during this period, the invitation will be canceled.
- Students who are not accepted through the lottery into any of the parent's VPK choices are wait listed.

Acceptance:

After acceptance, parents have until May 31st to visit the school to register the student and provide copies of the following:

- Certificate of Eligibility from the Early Learning Coalition (www.elcduval.org)
- Proof of Age (Birth certificate)
- State of Florida Health Exam form
- Florida Certificate of Immunization
- Proof of Residency

Steps to Completing VPK Lottery Application

Step 1:

Create a Student ID for your child <https://dcps.duvalschools.org/Page/15745>

Student ID: _____

Step 2:

Create a Parent/Guardian Account (you must have student ID in order to complete this step) <https://dcps.duvalschools.org/Page/15745>

Step 3:

Email two proofs of identification to dcpsec@duvalschools.org. Include child's name and student ID in email. Please reference approved list of documents via webpage. Failure to submit accurate documents will delay process. Uploaded documents and focus addresses must match.

Step 4:

Wait 24-48 hours for the VPK application to appear in your Parent/Guardian Focus Account.

Step 5:

Complete VPK Application located under Forms tab in the Parent/Guardian Focus Account.