

DUVAL VIRTUAL INSTRUCTION ACADEMY

SAC Minutes – 9/29/2020

Attendance:

Mrs. Elkins (assistant principal), Dr. Zenke (community member), Christine Moloney (support staff member), Staci Bogan (teacher), Kelly Fanning (teacher), Gary Avery (teacher), Kristin Ramscar (guidance counselor), Natalie Jones (Parent), Darby Smiley (student).

Call to Order:

A meeting of the Duval Virtual Instruction Academy School Advisory Council was held in the GoToMeetings (<https://global.gotomeeting.com/join/914403429>) on September 29th, 2020. Chairman Dr. Larry Zenke called the meeting to order at 11:00 am. Kelly Fanning will record minutes for this meeting.

New Business:

1. **Welcome.** Dr. Larry Zenke welcomed participants and recapitulated on the previous school year's unprecedented challenges. He offered encouragement and an optimistic outlook for the 2020-2021 school year.
2. **Introductions.** Participants introduced themselves and their roles.
3. **Review of SAC Purposes/Duties.** Dr. Zenke discussed the purpose of SAC and cited that Florida law intends to increase communications between parents, students, staff, and community members with a combined goal to improve the school and its programs. He noted that the duties require monthly meetings and open dialogue.
4. **Enrollment Increase.** Mrs. Elkins discussed the dramatic increase in the school's number of enrollments and explained the changes in policies/procedures for the new enrollment process. She noted that this increase has significantly changed the racial demographics of the student population, allowing for "much more diversity— which is wonderful." She elaborated about how this has been a difficult year so far, but that "everyone has stepped up." The main challenges/goals for the program include trying to keep fidelity intact, as well as trying to keep concern for individual students intact (one-on-one availability). Mrs. Elkins noted that the school is "a bit behind because of substantial growth," but emphasized that there are "incredible benefits of growth and new people being added into the fold."
5. **Part Time Enrollment (Duval Flex).** Mrs. Elkins discussed the logistics/purpose of the part time program as it had previously been implemented. She noted that DVIA has been "working for three years to implement a new part time program that runs through our curriculum provider, Edgenuity." She explained that this freed up DVIA teachers to focus on full time students. This new part time program is called Duval Flex, and it serves students like FLVS, but it is entirely managed by Duval County. The previous part time program is still in existence, but it now focuses solely on seniors needing to graduate (retake courses). All underclassmen needing initial and retake courses will use the Duval Flex program.
6. **Staff Increase and Expectations.** Mrs. Elkins discussed that the school has added new staff with the increase of enrollments in the full time program. DVIA hired a new data entry clerk and 32 new teachers. Faculty has nearly doubled since last year. The school intends to hire an additional 5 staff members for positions in the secondary program. Mrs. Elkins explained that there is lots of training/mentoring new faculty/staff and that the DVIA team is working on challenges as they arise.
7. **Vote on Next Meeting Time.** Mrs. Ramscar discussed the perceived intent (per Mr. Ertel) for SAC to meet the last Tuesday of every month. However, next month (October) presents a conflict with the testing schedule. Mrs. Ramscar proposed that the next SAC meeting take place on Tuesday, October 20th, 2020. Mrs. Ramscar noted that a more formal agenda should be posted on website next month as this was more of an "introductory meeting."

Open Agenda

Mrs. Ramscar added that, in regards to ethnicity, the student body Hispanic population has increased to 8.5 %.

Mrs. Elkins and Dr. Zenke asked if anyone in attendance had any questions or comments (to which there was no reply).

Next Meeting Date & Time:

The next meeting will be held on October 20th, 2020 in the GoToMeetings platform.

Meeting Adjournment:

Motion: Dr. Zenke motioned to adjourn the meeting at 11:24 am. Motion carried unanimously.

Submitted by,

Name of Recorder: Kelly Fanning

Name of Position on Board: Secretary

Approval Date: _____