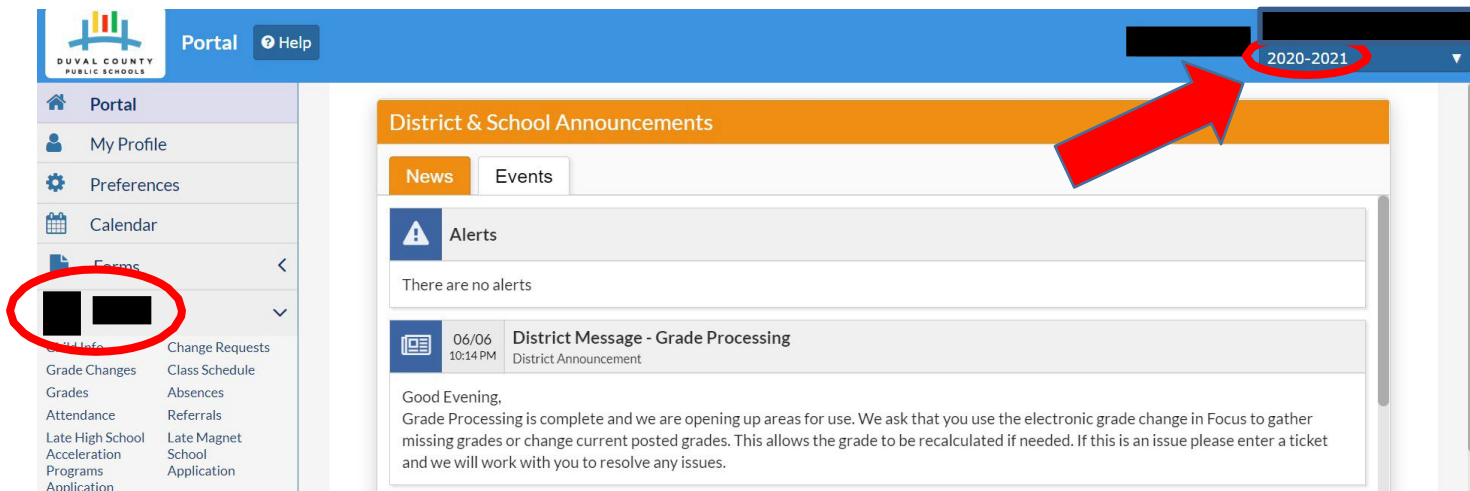
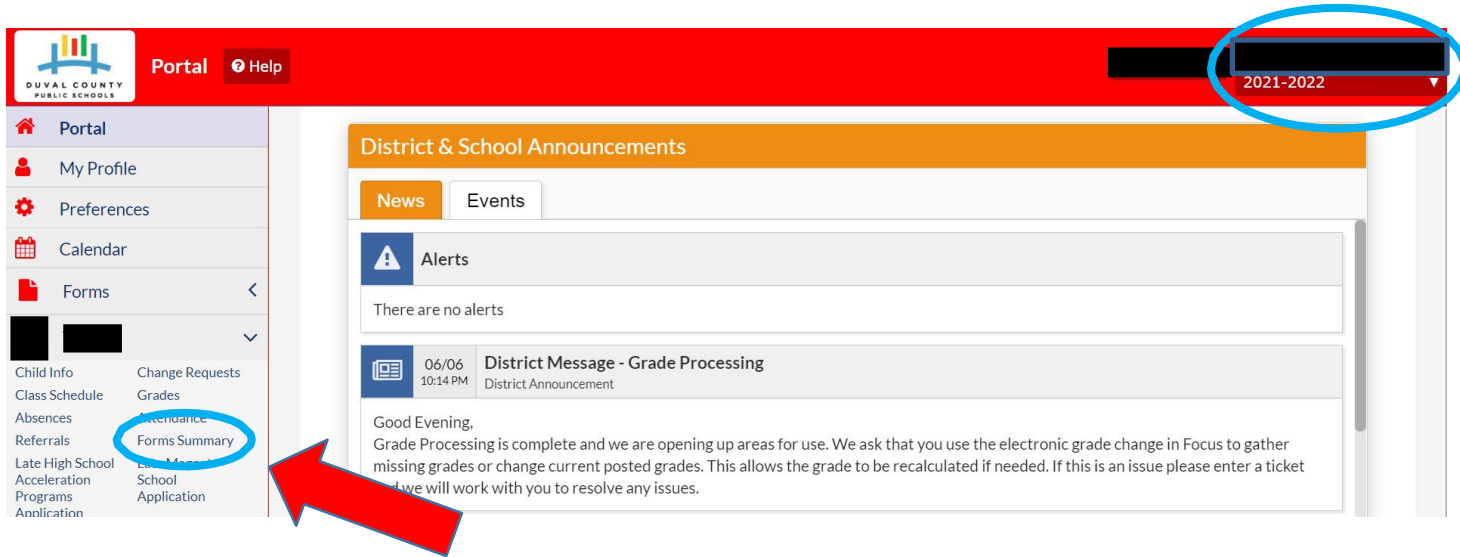


All registration and re-registration is now processed online, through the FOCUS parent grade portal. Please find a series of screenshots for your reference. Once logged in, the Portal appears in blue and this is what you should see:



If you do not see a student on the left, then your student is not linked to you and you will need go through the steps to create a parent OneView account **AND** be linked to your student.

You will need to switch the academic year to the following school year, in the top right corner. Then you will see it switch to red and the projected school will change and the Forms Summary Link will now appear under the student info. Please click the Forms Summary Link:



Once *Forms Summary* is clicked, it will open up into the available forms as seen below. Please complete and submit the Emergency Contact Information (Blue Card) form. You will be able to upload your parent identification and proofs of residency as required by DCPS. Please have those items ready for upload.

